

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Renewal for 2016 ACA Reporting Services with McGregor & Associates, Inc.
6. Zane Bishop, Community Development Land Acquisition Bid
7. Noise Exemption Authorization from Alicia Fitzgerald Late Nite @Ball State
8. Noise Exemption Authorization from University Program Board at Ball State
9. Noise Exemption Authorization from University Program Board at Ball State
10. Street Closing Application from DePaul University/Forever Safe Productions
11. Street Closing & Noise Exemption Authorization Applications for Chirp Fest
12. Street Closing Application from Motivate Our Minds
13. Acceptance of Quote for two used pick-up trucks for the Muncie Street Department
14. Acceptance of Quote for the replacement of 1-ton Dump Truck for the Muncie Street Department
15. Noise Exemption Authorization Application for Cheer's Tavern
16. Les Marsh
17. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**August 10th, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the August 3<sup>rd</sup>, 2016 Meetings:** Roger Overbey moved to approve minutes from the August 3<sup>rd</sup>, 2016 minutes. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Clares Burke, City Controller's Office presented **BOW EFT Payment 8/3/16 (1) Record** to AFLAC Premium Holding in the amount of **\$1,607.06** nothing unusual. Bobbie Clemens moved to approve EFT Payment as presented by the City Controller's Office. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented **BOW EFT Payment 8/5/16 (1) Record** to Muncie Meds/Canarx Serv for prescription drugs in the amount of **\$3,023.10** nothing unusual. Bobbie Clemens moved to approve EFT Payment as presented by the City Controller's Office. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented **Board of Works – Re-Issue of Checks dated 8-5-16** to Robert D. Holland from the Land Bank in the amount of \$110.00 and Hardest Hit Fund in the amount of \$360.00 **(2) Records** total amount **\$470**. Bobbie Clemens moved to approve re-issue of checks as presented by the City Controller's Office. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented **BOW EFT Payments 8/5/16 2 Records** for a total amount of **\$119,498.24** to IU Heath Workplace Services and IU Health Plans (Health Insurance) nothing unusual. Bobbie Clemens moved to approve BOW's EFT payment as presented by the City Controller's Office. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Board of Public Works Check Date 8/12/16** there is **359 Records** for a total amount of **\$465,877.86** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, City Controller presented the **Community Development Check Date 8/12/16** there is **13 Records** for a total amount of **\$30,302.10** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Renewal for 2016 ACA Reporting Services with McGregor & Associates, Inc:** Audrey Jones, City Controller was not present to discuss 2016 ACA Reporting Services with McGregor & Associates today. Roger Overbey moved to table this item until next week. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Zane Bishop, Community Development Land Acquisition Bid:** Zane Bishop, Residential Program Administrator for the City of Muncie, this morning we should have an opening of a bid to purchase a property at 1606 E. Highland Avenue. This property is in the City of Muncie's name because it was originally part of the land bank established in 2010 and I am now overseeing those properties that were acquired in the land bank. Only one bid was submitted to the City Clerk's Office and that bid is from Greater Mount Calvary located at 1525 E. Butler Street Muncie, IN 47303 looks like a bid for \$1,000 dollars. Zane Bishop recommended board to take bid under advisement for one week. Roger Overbey moved to take bid from Greater Mount Calvary under advisement for one week. Bobbie Clemens provided the second. Motion passed by voice vote.

- 7. Noise Exemption Authorization from Alicia Fitzgerald Late Nite @Ball State:** Alicia Fitzgerald came forward to request noise exemption for Saturday, August 20, 2016 from 9:00 p.m. to 1:00 a.m. at 2000 W. University Student Center. Late Nite event featuring food, inflatables, outdoor movie, crafts, etc. The event is primarily indoors, with a few attractions outside including: inflatable slip n slide, inflatable water slide, foam pit with music and outdoor movie. Type of noise general crowd noise, movie and music on Public Address System. This event has been going on since 2001 and we have not had any issues, we have approval from Ball State University. Bobbie Clemens moved to approve noise exemption as presented for August 20<sup>th</sup>, 2016. Roger Overbey provided the second. Motion passed by voice vote.
- 8. Noise Exemption Authorization from University Program Board at Ball State:** Scott from the University Program Board came forward to present their noise exemption for Thursday, August 25, 2016 from 8:30 p.m. to 10:30 p.m. for Open Mic Night at the Arts and Journalism Building Terrace for our Welcome Week 1<sup>st</sup> day of Classes, we have not had any issues in the past as well, approval from Ball State University to hold the event on campus. Type of music Amplified Acoustic Music and Vocals. Roger Overbey moved to approve noise exemption for August 22<sup>nd</sup>, 2016 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Noise Exemption Authorization from University Program Board at Ball State:** Scott from the University Program Board came forward to present their noise exemption for Friday, August 26, 2016 from 6:00 p.m. to 11:00 p.m. for our Quad Bash Festival at BSU Main Quad. Festival event and film screening, type of level of noise Amplified Bands and Film Screening. We have not any issues for the past 10 years and we also have approval from Ball State University to hold event on campus. Roger Overbey moved to approve noise exemption for August 26, 2016 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. Street Closing Application from DePaul University/Forever Safe Productions:** John Lerchen Director and Producer of the film that is going to be shooting in Muncie I am requesting approval to close Kirby Avenue between Madison & Monroe on Sunday, August 21<sup>st</sup>, 2016 from 8:00 a.m. to 9:00 p.m. for our film crews and production vehicles. Approval has been given by Steve Stewart, Muncie Chief Police and Eddie Bell, Muncie Fire Chief. Roger Overbey moved to approve the street closure as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. Street Closing & Noise Exemption Authorization Applications for Chirp Fest:** Christopher Cammack came forward to request approval to close Dill Street between University Ave. and North Street on September 16, 2016 (Rain date 9-17-16) from 9:00 a.m. to 4:00 a.m. Block party with high attendance of people, musicians performing on stage. Same way we did the event last time. We are also asking for noise exemption from 6:00 p.m. to Midnight. Approval has been given by Steve Stewart, Chief of Police and Eddie Bell, Muncie Fire Chief. This is our second year and we will not block the exit from the parking garage. President Quirk asked if there was some issues last year is that correct. Christopher not that I was aware of until I spoke to Linda in regards to the trash. We have a professional cleaning crew that comes from Indianapolis and they take the before and after pictures and I told her we could provide the photo's. Alicia Fitzgerald, BSU Student Center I just want the board to be aware that this is also family weekend and the home football weekend just so that is on record. President Quirk has some questions that I have with regard to this in particular with the regard to the cleanup of last year because I spoke to somebody at the end of it last year and it was my understanding there was quit a bid of trash and garbage left over. What I would like to do is to table this until next week to give me a chance to speak to the people that I spoke with last year and see if there is truly some issues with it. If you could stick around, I would like to get your contact information, to see what we need to do if there are issues what we can do to make sure those issues are not repeated this year. Roger Overbey moved to add Street Closing & Noise Exemption Authorization Applications for Chirp Fest to next week's agenda. Bobbie Clemens provided the second. Motion passed by voice vote.
- 12. Street Closing Application from Motivate Our Minds:** Michael Hart representing Motive Our Minds came forward to get approval to close Highland Avenue between Burns St. and Gavin St. on Friday, September 16, 2016 from 1:30 p.m. to 6:30 p.m. for our annual block party this will be our 5<sup>th</sup> year. Approval has been given by Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve street closure of Highland Avenue as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 13. Acceptance of Quote for two used pick-up trucks for the Muncie Street Department:** Donnie Wright, Assistant Superintendent for the Street Department explained there is a NADA and a Kelly Blue Book value on these trucks. It was hard to get a comparable because these trucks was fleet used vehicle, Two (2) 2006 GMC Sierra 1500 at 2300.00 each. It is hard to find a comparable of what this truck is exactly is to compare on pricing. But it is under book value through Kelly Blue Book and NADA. Donnie requested approval from the Board to purchase the two 2006 GMC Sierra 1500 Series trucks from Economy Motors 3026 S. Madison St. Muncie, IN in the amount of \$2300.00 per truck. Roger Overbey moved to accept quote from Economy Motors as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 14. Acceptance of Quote for the replacement of 1-ton Dump Truck for the Muncie Street Department:** Donnie Wright, Assistant Superintendent Department of Public Works towards the end of last year we had an accident in one of our 1-ton dump truck that was totaled out. We have been looking around trying to find one and we found three comparable on trying to stay close to the same year.

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|---|---|-----------------------------|
| DeKalb Tire & Service<br>200 E. Broad St.<br>Smithville, TN 37166 | Dan's Truck Equipment<br>Perrysburg, OH | Shumate Motors<br>Tampa, FL |
| 2004 Chev. 3500 Duramax   | 2006 Chev. 3500                         | 2005 Chev. 3500             |
| \$10,950.00   | \$20,500.00                             | \$27,999.00                 |

I am asking your approval to purchase truck from DeKalb Tire & Service. President Quirk asked if the Street Department received some kind of insurance, yes it wasn't much because it was a very old truck. We received a check from the City of Muncie Insurance Company in the amount \$3,000.00 it was placed back in our Capital Equipment, we are not asking for any additional money. It is money that we have. Roger Overbey moved to accept quote from DeKalb Tire & Service to purchase truck to replace the dump truck which was totaled last year. Bobbie Clemens provided the second. Motion passed by voice vote.

- 15. Noise Exemption Authorization Application for Cheer's Tavern:** Tony Brummett came forward to request approval for noise exemption on August 12<sup>th</sup> & August 13<sup>th</sup>, 2016 8:00 p.m. to 3:00 a.m. to raise funds for Special Olympics at the FOP Lodge. We will have live bands and several motorcycles coming and going both days. Roger Overbey moved to approve noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 16. Les Marsh** "I would like to find out how miles of street is going to be paved this year". President Quirk I assume you are asking within the city limits of Muncie. That is correct.
- 17. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:26 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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John Quirk, President

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Roger Overbey, Vice-President

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Bobbie Clemens, Secretary

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Linda Hayes, Recording Secretary