

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Board to consider entering into contract with Hawkins Consulting, Incorporated
6. Proposal for a Phase I ESA and Hazardous Materials Assessment 811 W. Jackson St.
7. Change Order #2 Prairie Creek Bathhouse
8. Change Order #1 Hope House Window Project
9. Noise Exemption Authorization Application from Cooper Life Science Building CL 121
10. Gretchen Cheesman, Community Development Office presenting Demolition Change Order
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
FEBRUARY 12, 2014 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Board Members Present:** John Quirk, Roger Overbey, David Miller
3. **Approval of Minutes from the January 29th, 2014 Meeting:** David Miller moved to approve minutes as printed. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Arron Kidder, representing, Audrey Jones, City Controller presented Board of Works Accounts Payable for **44 Records** for a total amount of **\$1,686.76** for payment on January 31, 2014 Roger Overbey moved to approve Board of Works claim as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder, representing, Audrey Jones, City Controller presented the Board of Works EFT Payments to IU Health Plan, IU Health Workplace Services and IU Health Physicians for payment on February 4, 2014 there are **3 Records** for a total amount of **\$111,492.93** Roger Overbey moved to approve EFT Payments claims as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder, representing, Audrey Jones, City Controller presented Board of Works Accounts Payable for **3 Records** a total amount of **\$5,628.78** for payment on February 7, 2014. Roger Overbey moved to approve community development's claims as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder, representing, Audrey Jones, City Controller presented the Community Development Accounts Payable for **8 Records** for a total amount of **\$17,600.45** for payment on February 11, 2014. Roger Overbey moved to approve Community Development's accounts payable as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder, representing, Audrey Jones, City Controller presented the Board of Works EFT Payments to First Merchants Trust, Aflac Hospital and Canarx Service for payment on February 11, 2014 there are **4 Records** for a total payment of \$18,697.82. Roger Overbey moved to approve EFT claims as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder representing, Audrey Jones. City Controller presented the Board of Works Claims for payment on February 7, 2014 there are **243 Records** for a total amount of **\$182,032.07** Roger Overbey moved to approve Board of Works claims as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder representing, Audrey Jones. City Controller presented the Board of Works Claims for payment on February 14, 2014 there are **297 Records** for a total amount of **\$730,306.28** Roger Overbey moved to approve Board of Works claims as presented. David Miller provided the second. Motion passed by voice vote.

Arron Kidder, representing Audrey Jones, City Controller presented the Community Development Claims for payment on February 14, 2014 there are **5 Records** for a total amount of **\$10,667.61** Roger Overbey moved to approve Board of Works claims as presented. David Miller provided the second. Motion passed by voice vote.

5. **Board to consider entering into contract with Hawkins Consulting, Incorporated:** Arron Kidder with Hawkins Consulting came forward and reported for the past two years I have worked under Mayor Tyler in the Mayor's Office doing mostly grant writing and a little project management, more or less whatever the Mayor needed me to do. Apparently I have not screwed up that bad yet and he would like to keep me around for a couple more years. Services shall commence upon the execution of the agreement and shall terminate December 31, 2015, compensation for services shall be provided for an amount of \$17.00 per hour for 40 hours per week under the term of this agreement. Invoices will be submitted weekly to the City. David Miller moved to inter into agreement with Hawkins Consulting. Roger Overbey provided the second. Motion passed by voice vote.

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6. **Proposal for a Phase I ESA and Hazardous Materials Assessment 811 W. Jackson Street with SME (Soil and Materials Engineers, Inc.):** Brad Bookout came forward and submitted a proposal to complete Phase 1 and also a hazardous material assessment at the former Marathon Station at the corner of Kilgore and Jackson Street at the request of the Mayor, Environmental Work and an Hazardous Assessment update or assessment needs to take place before the City possibly purchases the property. As you are aware as we discussed in previous meetings that the City acquired the Holiday Cleaners location at Madison & Main Street for an eastern gateway into the City and the City is considering the site at Kilgore & Jackson for a western gateway into the City for a beautification project. Total price for the project is \$4,800.00 David Miller moved to enter into agreement with SME as presented. Roger Overbey provided the second. Motion passed by voice vote.
7. **Change Order #2 Prairie Creek Bathhouse:** Arron Kidder with Mayor Tyler's Office, this is the second change order for the Prairie Creek Bathhouse project this change order involves the addition of Water Softener's and Well Bladder Tanks for the project in the amount is \$15,537.52 add access door to chase and modify masonry in the amount of \$4,105.68 change stainless steel counters to type 2B material -\$1,200.00 Original Contract Sum was \$479,838.00 net change by Previously Authorized Change Orders \$2,657.15 Contract sum shall be increased by this Change Order in the amount of \$19,443.20 making new Contract sum \$501,938.35 Roger Overbey moved to approve change order #2 as presented. John Quirk provided the second. Motion passed by voice vote.
8. **Change Order #1 Hope House Window Project:** Tom Parkison came forward to present Change Order #1 Hope House Window Project, the building needed further work mostly painting and about six windows needed to be removed and actually restored the lower sashes. So I asked the winning contractor to make me a change order and we negotiated this to where this would be kind of a major change order but within our budget and we used the bidding process originally and I would to request approve for the change order. Change order amount \$10,600.00 Roger Overbey moved to approve change order #1 Hope House Window Project as presented. John Quirk provided the second. Motion passed by voice vote.
9. **Noise Exemption Authorization Application from Cooper Life Science Building CL 121:** No one was present to present their noise exemption. Roger Overbey moved to table noise exemption for one week. David Miller provided second. Motion passed by voice vote.
10. **Gretchen Cheesman, Community Development Office presenting Demolition Change Order:** No one was present to present change order. Roger Overbey moved to table change order for one week. David Miller provided the second. Motion passed by voice vote.
11. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:16 a.m., John Quirk provided the second. Motion passed by voice vote.

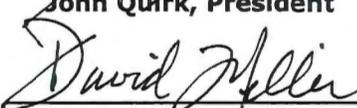
Board of Public Works and Safety



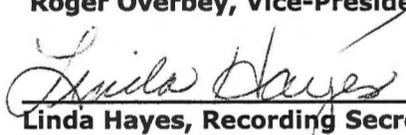
John Quirk, President



Roger Overbey, Vice-President



David Miller, Secretary



Linda Hayes, Recording Secretary