

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Ray Bassart, Attorney for Delaware County Regional Airport Authority presenting Quit Claim Deed for Riggins & Walnut intersection
6. Tom Parkison presenting Assignment Agreement
7. Open Bids Hillcroft Generator Project
8. Brad Bookout presenting Agreement for Services between the City of Muncie and Augusta Consulting LLC
9. Dick Weigel, HWC Engineering presenting Amendment #2 for Prairie Creek
10. Duke Campbell, Superintendent Department of Public Works presenting Acceptance of Quote for snow plows
11. Duke Campbell, Superintendent Department of Public Works presenting Acceptance of Quote for Asphalt Roller
12. Arron Kidder, Mayor's Office presenting Supplemental Agreement No. 1 between the City of Muncie, Indiana and Butler Fairman & Seufert, Inc. Des. No. 0501033 Rehabilitation of Neely Avenue from New York Ave. to Wheeling Ave.
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 15, 2014 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9: A.M.

2. **Board Members Present:** John Quirk, Roger Overbey, David Miller

3. **Approval of Minutes from the January 8th, 2014 Meetings:** Corrections item #5 reads 3rd paragraph Marty Campisi provided the second, it should read **John Quirk provided the second.** And the 10th paragraph Marty Campisi provided the second; it should read **John Quirk provided the second.** Roger Overbey moved to amend minutes for January 8, 2014. John Quirk provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Audrey Jones, City Controller presented **EFT** Payments to First Merchant's Trust Co. and IU Health Plans **2 Records** for payment on January 8, 2014 for a total amount of **\$196,770.08** Roger Overbey moved to approve EFT payments as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **EFT** Payments to IU Health Physicians, First Merchants Trust, IU Health Plans and Canarx Service **4 Records** for payment on January 10, 2014 for a total amount of **\$293,769.65** Roger Overbey moved to approve EFT payments as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **EFT** Payments to AFLAC Hospital Indemnity **1 Record** for payment on January 10, 2014 for a total amount of **\$13,072.31** Roger Overbey moved to approve EFT payments as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the Board of Works claims for payment on January 10, 2014 there are **17 Records** for a total amount of **\$3,380.65** Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented Board of Works Accounts Payable by G/L Distribution Report to Shroyer Bros., Inc. for **1 Record** for a total amount of **\$5,690.00** for payment on January 10, 2014 Roger Overbey moved to approve Board of Works claim as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented Board of Works Accounts Payable by G/L Distribution Report to Star/Card member Services **1 Record** for payment on January 10, 2014 for a total amount of **\$0.79** Roger Overbey moved to approve EFT payments as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the Board of Works claims for payment on January 17, 2014 there are **327 Records** for a total amount of **\$1,057,012.88** Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the Community Developments Claims for payment on January 17, 2014 there are **14 Records** for a total amount of **\$25,977.36** Roger Overbey moved to approve community development's claims as presented. John Quirk provided the second. Motion passed by voice vote.

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

5. **Ray Bassart, Attorney for Delaware County Regional Airport Authority presenting Quit Claim Deed for Riggins & Walnut intersection:** Ray Bassart came forward and presented Quick Claim Deed prepared by our engineer's regarding the area for the new round-a-about. Walnut Street was relocated to the east and Riggins Road was relocated to the south that was never recorded. With the new round-a-about being moved to the south the engineer's felt we needed a quick claim deed from the City of Muncie and Delaware County for that area. FAA suggested that we do it and we do what they suggest without any problem. Roger Overbey moved to approve Quick Claim Deed as presented. David Miller provided the second. Motion passed by voice vote.
6. **Tom Parkison presenting Assignment Agreement:** Tom Parkison, Community Development Office we have a project under planning for YWCA Electrical Upgrade and some year or so ago they hired an electrical engineer to lay it all out and have the specifications and it was just about to be presented to us and the main engineer changed companies from F & G Engineers. The new company DLZ Engineering & Architectural Engineering & Planning Services has agreed to finish this project. There is no difference in money. Roger Overbey moved to accept assignment Agreement with DLZ Engineering & Planning Services as presented. David Miller provided the second. Motion passed by voice vote.
7. **Open Bids Hillcroft Generator Project:** Tom Parkison, Community Development Office reported that we are giving them a grant to put two new generators at their group homes. The following quotes were opened from:

	321 S. Martin St.	1801 N. Elm St.
Affordable Electric 3725 W. Woodstock Lane Muncie, IN 47302	\$1,500.00	\$1,500.00
First Choice Electric 5501 W. Shoreline Muncie, IN 47304	\$1,700.00	\$1,700.00

Roger Overbey moved to take bids under advisement for future meeting. John Quirk provided the second. Motion passed by voice vote.

8. **Brad Bookout presenting Agreement for Services between the City of Muncie and Augusta Consulting LLC:** Brad Bookout representing Augusta Consulting before you is an agreement between Augusta Consulting and the City of Muncie the agreement is substantially the same as the agreement that Augusta Consulting has had with the city for the previous two years beginning January 2014 one payment of \$3,541.69 and from February 2014 until December 2015 twenty three equal payment of \$2,500.00. The Mayor has Ok'd the agreement and we have had some good success and hope to continue that for the next two years. Roger Overbey moved to enter into agreement as presented with Augusta Consulting. David Miller provided the second. Motion passed by voice vote.
9. **Dick Weigel, HWC Engineering presenting Amendment #2 for Prairie Creek:** Dick Weigel came forward to present Amendment #2 Exhibit Design of additional ADA parking and ADA connection to the previously designed Site Improvements. Preparation of a bid packet for the revised Phase 2 Site Improvements incorporating the ADA parking and elimination of the Septic System. Provide Construction Engineering Service and part-time inspection of the Phase 2 Site Improvements. These are in addition to those approved in Amendment #1. Exhibit B Compensation & Time Schedule and Exhibit C HWC Engineering 2014 Hourly Billing Rates. Yvonne Thompson, Human Rights Commission asked if her office could get a set of bid documents, Dick Weigel agreed to Yvonne's request. Roger Overbey moved to accept Amendment #2 for Prairie Creek as presented. David Miller provided the second. Motion passed by voice vote.
10. **Duke Campbell, Superintendent Department of Public Works presenting Acceptance of Quote for snow plows:** Duke came forward and reported that last week you gave me the authorization to seek quotes for three plows but we added four because the Animal Shelter needs one so if we do four we get it cheaper and then the Animal Shelter will pay for their own. The following quotes from:

	Straight Blade St. Dept. & Animal Shelter	V Plow Blade St. Dept.
The Robinson Corp. 1416 Eaton Wheeling Pike Eaton, IN 47338	2 ea. \$10,370.00 Western 7.5'	2 ea. \$11,570.00 Western 7.5'
W.A. Jones Truck Bodies & Equipment 2102 Clay Street Indianapolis, IN 46205	2 ea. \$10,378.00 Western 7.5'	2 ea. \$11,230.00 Western 7.5'
Mid-State Truck Equipment 11020 Allisonville, Rd. Fishers, IN 46038	2 ea. \$8,800.00 Boss RT3 7'6"	2 ea. 10,450.00 Box RT3 7'6"

Duke commented that even though WA Jones is \$300.00 cheaper, Robinson Corporation is right here in Delaware County and the savings we would save by having a local service dealer that is willing to help us anytime for the life time of the plow. President Quirk asked Duke "I am assuming when they break down by are normally breaking down because they are being used" is that accurate "Duke exactly right", and it is your opinion then that the difference in the drive time and the time that would be missed being able to plow snow and possibly trying to hire other individuals to try and get the job done would be getting the plows here from the Robinson Corporation would quit a bit less than the \$300.00 dollar difference. Duke responded that is correct. Roger Overbey

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

asked what vehicles these plows go on to. Duke responded Animal Shelter has a 3/4 ton GMC pickup not sure if it has been delivered yet or not. Total of three 3/4 ton pickup trucks and 1 heavy 1/2 ton pickup truck, the V-plows are mainly for getting into some tight spots with a pickup because you have less resistance, when you try to go into some of these tight spots with a straight plow it is pushing you sideways and with a v-plow it pretty much keeps you right in the center. Roger Overbey moved to accept quote from Robinson Corporation in the amount of \$21,940.00 David Miller provided the second. Motion passed by voice vote.

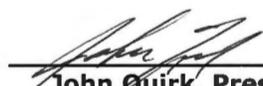
11. **Duke Campbell, Superintendent Department of Public Works presenting Acceptance of Quote for Asphalt Roller:** Duke came forward and reported last year we talked about replacing one of the rollers, that rolls down hot mix when we patch, it is a pull behind roller, we knew we had to wait until this year because of the money wasn't appropriated until this year. City Council appropriated the money those three quotes came in and I would like to take the opportunity to share those with you and award today. The following quotes were submitted from:

RPM Machinery 4445 Decatur Blvd. Indianapolis, IN 46241 \$17,187.00	Macdonald Machinery Co. 3911 Limestone Dr. Fort Wayne, IN 46809 \$20,687.00	Korte Bros. Inc. 520 W. Cook Rd. Fort Wayne, IN 46825 \$18,997.00
--	--	--

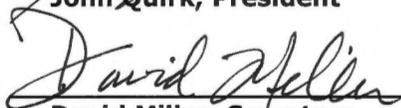
The ones we have now are constantly breaking down, we have two and what breaks down the most of them is the axle, it is hooked up like a trailer and you just pull the roller until you get to the site and then the axle comes up and you do your rolling, instead of putting it on a trailer. The old ones are made with such a small axle the actual axle just snap off; we put out quotes for heavy axle and a nicer newer roller that won't be breaking down on us. RPM offers a 4" axle stud where as we are dealing with a 2" axle stub right now, I believe those quotes came in under \$20,000.00 dollars that we asked council for. Roger asked this particular roller that you are pulling behind do you feel that is the best to use, the pull behind roller? Duke commented well you have your difficulties with each if you get one to load and then you have to load and unload every time you get to a pot hole and you might have 14 potholes, transportation wise yes. Roger then asked does this particular roller have vibratory capabilities, Duke responded yes it does. When we get reports of tire busters we jump all around in the spring and winter. Duke Campbell requested board to accept quote from RPM Machinery. Roger Overbey moved to accept quote from RPM Machinery as recommended by Duke Campbell. David Miller provided the second. Motion passed by voice vote.

12. **Arron Kidder, Mayor's Office presenting Supplemental Agreement No. 1 between the City of Muncie, Indiana and Butler Fairman & Seufert, Inc. Des. No. 0501033 Rehabilitation of Neely Avenue from New York Ave. to Wheeling Ave:** BF&S shall make or cause to be made a complete Geotechnical Investigation in accordance with Appendix "D", which includes the necessary borings and subsurface explorations and the analysis thereof. Roger Overbey moved to enter into Supplemental Agreement No. 1 as presented. David Miller provided the second. Motion passed by voice vote.
13. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:35 a.m., John Quirk provided the second. Motion passed by voice vote.

Board of Public Works and Safety



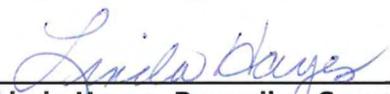
John Quirk, President



David Miller, Secretary



Roger Overbey, Vice-President



Linda Hayes, Recording Secretary