

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Eagle Scout Project: Memorial for Fallen Officer Gregg Winters
6. Gretchen Cheesman, Com. Dev. Office acceptance of demolition contract for 2125 S. Walnut and 3019 E. Memorial
7. Street Closing Applications from David Bell, Ball State University Campus Police for BSU Home Football Games
8. Street Closing Application from Liz Wanless – Chase Charlie 5K Race
9. Procession Application from Jerall D. Ross, Cardinal Greenway, Inc.
10. Todd Donati, MRC Director requesting that North Street between Calvert St. & Martin St. become one-way east bound only
11. Todd Donati, MRC Director requesting approval to close Martin Street between North Street and Jackson Street from July 16, 2014 until October 15, 2014 for Street Scape Project
12. Duke Campbell, Superintendent Department of Public Works request approval to create two handicapped parking spots on High Street for "The Lofts" apartment building
13. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**JULY 9, 2014 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Board Members Present:** John Quirk, Roger Overbey, (**Absent - David Miller**)
3. **Approval of Minutes from the July 2, 2014 Meeting:** Roger Overbey moved to approve minutes from July 2, 2014 meeting as printed. John Quirk provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented Board of Works (2) Check Date 7/3/14 for **\$4,250.00** to Bret D. Cook for payment on July 3, 2014. Roger Overbey moved to approve claim for Bret Cook as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented EFT Claim for **\$5,531.90** for Canarx Service Inc., for payment on July 3, 2014 nothing out of the ordinary. Roger Overbey moved to approve EFT claim as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented EFT Claims for **\$191,411.07** for Health Insurance for payment on July 7, 2014 nothing out of the ordinary. Roger Overbey moved to approve EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented Board of Works Reprint Check, Check Date 7/7/14 for **\$437.46** to Flowers Wholesale Paper Products for payment on July 7, 2014. Roger Overbey moved to approve claim for Flowers Wholesale Paper Products as presented. John Quirk provided the second. Motion passed by voice vote

Audrey Jones, City Controller presented the Board of Works Claims for payment on July 11, 2014 there are **416 Records** for a total amount of **\$883,210.80** nothing out of the ordinary. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the Community Development Claims for payment on July 3, 2014 there are **4 Records** for a total amount of **\$2,859.97** nothing out of the ordinary. Roger Overbey moved to approve community development claims as presented. John Quirk provided the second. Motion passed by voice vote.

5. **Terry Winters presented Proposal Outline for Eagle Scout Project:** From Boy Scout, Aaron Waters "Memorial for Fallen Officer Gregg Winters" along Riggins Road. Aaron would like to plan, oversee and implement a plan to erect a permanent memorial for fallen police officer Gregg Winters who was shot in the line of duty December 28, 1990 while transporting a prisoner to the temporary jail on Riggins Road. The project will be done in phases:
  - **BASE.** I will pour the concrete base necessary to support the memorial stone. It will be 30 inches deep so it sits below the front line.
  - **LANDSCAPED AREA.** I will use 8 x 8 landscape boarder around site, style is undetermined. Can also plant perennial flowers or plants within boarder. For landscape rocks, we will use number 91 gravel.
  - **MONUMENT.** I would like to erect a 5 ft. monument so it can be easily seen from the road. Will talk with family to see what they would like to have engraved on the monument. Would like to include picture of Officer Winters.

Once I receive appropriate approvals for this project, planning will begin. When I return from Scout Camp on July 18, I would like to start the actual hands-on work. Boy scouts, scout leaders, and other volunteers from the community will be helping with this project. The 8 x 8 monument site will be located where the current memorial cross exists. I think it is important to remember

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those who have risked their lives to protect and serve our community. We owe it to them to carry on their memory. Aaron is asking for the paperwork to encroach on city right-of-way. John Quirk believes that we need to go through the FAA for their permission because of the height. Terry Winters informed board president that the road to their fence is not theirs, it is city of right-of-way. John Quirk mentioned that we could approve the memorial on the condition that the paperwork to encroach on city right-of-way is properly filled out. Duke Campbell, Superintendent Department of Public Works commented that a great idea this scout thought of this and it affected lives of everybody in Muncie when it happened. What I had talked to Terry Winters about and Roger Overbey at the desk sergeant's area the other day, why don't we create a pull over for someone to visit the memorial or to maintain the area. I would volunteer the city to create a two car space pull over there make it striped really well to keep the vehicles going straight, and create a spot so his survivors could visit the memorial. The paving company could do it while they are paving our roads in the area. I am asking the board of works permission to create a pull off area. Roger Overbey moved to approve memorial and pull off area where the existing memorial is with the condition all the appropriate paperwork is filled out. John Quirk provided the second. Motion passed by voice vote.

**6. Gretchen Cheesman, Com. Dev. Office acceptance of demolition contract for 2125 S. Walnut and 3019 E. Memorial:**

	Base Bid	#C & D Dumpsters	YD3 C&D Waste Total	YD3 C & D Waste Total X \$13.30	(B x \$150) Per Dumpster	Bid Total
<b>3019 E. 12<sup>th</sup></b>						
Carver Const.	declined					
Gerry's Const. Svcs.	\$ 5,850	0	300	\$ 3,990	0	\$ 9,840
Steve Shroyer Excav.	\$ 4,800	6	240	\$ 3,192	900	\$ 8,892
Shroyer Bros.	No resp.					
Rebuilding Our Comm.	\$ 3,940	3	120	\$ 1,596	450	\$ 5,986

Gretchen Cheesman requested Board to accept demolition quote from Rebuilding Our Community in the amount of \$5,986.00 to demolish 3019 E. 12<sup>th</sup>. Roger Overbey moved to accept demolition quote from Rebuilding Our Community as recommended by Gretchen Cheesman. John Quirk provided the second. Motion passed by voice vote.

	Base Bid	#C & D Dumpsters	YD3 C&D Waste Total	YD3 C & D Waste Total X \$13.30	(B x \$150) Per Dumpster	Bid Total
<b>2125 S. Walnut</b>						
Carver Const.	declined					
Gerry's Const. Svcs.	\$ 6,850	0	280	\$ 3,724	0	\$ 10,574
Steve Shroyer Excav.	\$ 5,200	5	200	\$ 2,660	750	\$ 8,610
Shroyer Bros.	No resp.					
Rebuilding Our Comm.	\$ 6,240	2	200	\$ 2,660	750	\$ 9,650

Gretchen Cheesman requested Board to accept demolition quote from Steve Shroyer Excavating in the amount of \$8,610.00 to demolish 2125 S. Walnut. Roger Overbey moved to accept demolition quote from Steve Shroyer Excavating as recommended by Gretchen Cheesman. John Quirk provided the second. Motion passed by voice vote.

**7. Street Closing Applications from David Bell, Ball State University Campus Police for BSU Home Football Games:** David Bell and Pat Quinn came forward to request approval to close Tillotson Avenue between McGalliard and Bethel for our home games on

- ✓ Sat. Aug. 30, 2014 11:00 a.m. to 2:00 p.m.
- ✓ Sat. Sep. 13, 2014 12:00 p.m. to 3:00 p.m.
- ✓ Sat. Oct. 11, 2014 12:00 p.m. to 3:00 p.m.
- ✓ Sat. Oct. 25, 2014 11:00 a.m. to 2:00 p.m.
- ✓ Wed. Nov. 5, 2014 5:00 p.m. to 8:00 p.m.
- ✓ Sat. Nov. 22, 2014 11:00 a.m. to 2:00 p.m.

For the safety of pedestrians attending the BSU Home Football Games, Tillotson Avenue will be closed 3 hours pre-game and approximately 1 hour post-game. We have asked for assistance from BSU Campus Police, Muncie City Police, Delaware County Sheriff's Department and Indiana State Police. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief, Rhonda Clark, and BSU Police Dept. Roger Overbey moved to approve street closing requests for home football games as presented. John Quirk provided the second. Motion passed by voice vote.

**8. Partial Street Closing/Procession Application from Liz Wanless – Chase Charlie 5K Race:**

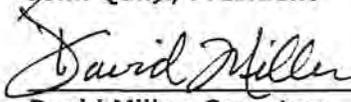
Liz Thomas came forward to present their paper work for 5 K race on Saturday, September 13, 2014 from 8:30 a.m. to 9:15 a.m. leave from west side of the Ball State football stadium south to Bethel Avenue. East on Bethel to McKinley, South on McKinley through campus to Riverside, Participants return on McKinley to Bethel. West on Bethel then north at Alumni Center past west side of stadium. Runners enter stadium and finish on football field. Although the race begins at 8:30 a.m., we will need officers present to help individuals across Tillotson from the baseball parking lot to the football parking lot at 7:00 a.m. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Gene Burton, BSU Campus Police Chief. Roger Overbey moved to approve Chase Charlie 5K Race as presented. John Quirk provided the second. Motion passed by voice vote.

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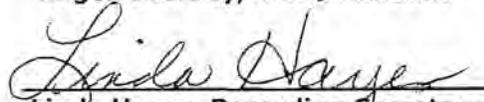
9. **Procession Application from Jerall D. Ross, Cardinal Greenway, Inc:** Jerall Ross came forward to present their walking event and Cardinal Greenway Fundraiser on Saturday, September 6, 2014 from 7:00 a.m. to 3:00 p.m. We will have a full marathon, half marathon and quarter marathon. Application has been approved by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Angela Poole, Cardinal Greenway Director. Police will help getting walkers across the busy streets. Roger Overbey moved to approve Cardinal Greenway's walking event as presented. John Quirk provided the second. Motion passed by voice vote.
10. **Todd Donati, MRC Director requesting that North Street between Martin St. and Dicks St. become one-way east bound only:** Todd reported to the board that this allow us to create 33 angled parking spaces on North Street and install curb & sidewalks on the south side of North Street between Martin Street and Dicks Street. I am asking that North Street between Calvert Street and Martin Street also be one-way eastbound as well, the current parking areas will not be changed other than making North Street one-way eastbound only. I understand that an ordinance needs to be filed with City Council and get their approval as well. Roger Overbey moved to approve request to establish one-way eastbound on North Street between Calvert & Martin as well as North Street between Martin & Dicks with angle parking and curbs & sidewalks on the south side of the street. John Quirk provided the second. Motion passed by voice vote.
11. **Todd Donati, MRC Director requesting approval to close Martin Street between North Street and Jackson Street from July 16, 2014 until October 15, 2014 for Street Scape Project:** Todd reported to the board that the apartment complex will take care of Martin between University Avenue and North Street, we will basically repave the street and install wider sidewalks on the east side of Martin Street between University Avenue south to White River Boulevard. Because of the slope of the roadway and all that goes along with it, we will tear up the entire road, rerun the storm sewers in which will help the drainage even more in the village area and rebuild the roadway, create a buffer between the path, add new street lighting along the eastside of Martin Street and create a connection from the University for walking and bicycling to the White River paths down by the river levee. This will take some of the traffic off of McKinley. Instead of doing a block at a time it is a lot easier for them to do the demolition and then come back and start laying out the new street scape, they figure it will take less than 90 days to complete this section. Roger Overbey asked if it will create any grief to the residents along Martin Street. Todd reported that all the residential properties along Martin Street all have access to parking areas off of the alleys from the side roads. Roger Overbey moved to approve street closure as presented. John Quirk provided the second. Motion passed by voice vote.
12. **Duke Campbell, Superintendent Department of Public Works request approval to create two handicapped parking spots on High Street for "The Lofts" apartment:** Duke Campbell asked to withdraw his request due to the fact that I need to research it more because of the construction and stuff going on and the difficulty of parking at the convention center. I would like to speak to the people at the Loft's Apartment and speak to Joann McKinney at the Convention Center.
13. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:32 a.m., John Quirk provided the second. Motion passed by voice vote.

Board of Public Works and Safety

  
John Quirk, President

  
David Miller, Secretary

  
Roger Overbey, Vice-President

  
Linda Hayes, Recording Secretary