

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Sidewalk Bids
6. Weber Printer
7. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
SEPTEMBER 13th, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:06 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Approval of the minutes from the September 13th, 2017 Meeting. Roger Overbey moved to approve the minutes as printed. John Quirk provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **9/6/17** there is **1 Record** for a total amount of **\$149,837.07 IU Health Plans**, Health Insurance Claims nothing unusual with this claim. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **9/7/17** there is **2 Records** for a total amount of **\$1,085.41 First Merchants Trust Co.**, bank fees nothing unusual with this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **9/8/17** there is **2 Records** for a total amount of **\$16,299.50 Muncie Meds/Canarx Serv Inc.**, prescription fees nothing unusual with this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **9/8/17** there is **3 Records** for a total amount of **\$640.13 Indiana Department of Revenue**, sales tax nothing unusual with this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works (2)** payment on **9/15/17** there is **3 Records** for a total amount of **\$19,566.08, Risk Management Services** workman's comp claims nothing unusual with this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Check Date 9/15/17** there is **324 Records** for a total amount of **\$1,204,776.11** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** payment on **9/15/17** there is **9 Records** for a total amount of **\$10,012.58** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Acceptance of Quotes for E. 8th Street from Madison to Hackley sidewalk repairs on the North side of the street:** Duke Campbell stated that it is not a full project, we are repairing places where the trees have pushed the sidewalks up as well as handicap ramps, spot work.

The following quotes were submitted from:

J. G. Case Construction 171 E. Streeter Avenue Muncie, IN 47303	R. A. Myers Construction 4001 E. Centennial Ave. Muncie, IN 47303	Gibbs Construction 9666 W. 400 South Redkey, IN 47373
\$17,280.00	\$17,710.00	\$18,500.00

Duke Campbell recommended the board to accept the lowest quote. Bobby Clemens moved to accept the lowest quote from J. G. Case Construction as recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.

6. **Request for a Color Copy Machine from Weber Office Equipment:** Duke Campbell, Superintendent Department of Public Works presented a quote for the replacement of a black and white copier for a color copier from Weber Office Equipment, at a cost of \$175 per month for 51 months. Duke Campbell stated that the Street Department currently has a black and white photo copier and we are experiencing companies submitting construction drawings to the office in color map format. It is hard to read the construction maps in black and white, people will put arrows on them and locations for poles or underground boring and it's very difficult to read them. The department already has the money, just asking the board to approve. Bobby Clemens moved to approve the request as presented. Roger Overbey provided the second. Motion passed by voice vote.
7. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:15 a.m., Bobby Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary

Leslie Swafford, Assistant Recording Secretary