

# **Muncie Park & Recreation Board Meeting**

**January 21, 6p.m.**

**City Hall Auditorium**

**1. CALL TO ORDER-President Yolanda Carey call meeting to order at 6p.m.**

**2. PLEDGE - President Yolanda Carey asked everyone to stand for the pledge of allegiance.**

**3. ROLL CALL - Present was President Yolanda Carey, Vice President Bev Kelley, Adrian Leavell absent, Mark Ervin Present, \* NOTE\*Mark Ervin came five minutes after roll call. Brad Marshall Present.**

**4. APPROVAL OF THE MINUTES FROM PREVIOUS PARK BOARD MEETING. First motion to approve the previous Park Board minute was Vice President Bev Kelley second was Brad Marshall. Vote was taken. It was unanimous. Motion carried.**

**5. ELECTION OF NEW OFFICERS – Vice President Bev Kelley first motioned to keep Officers as is. Brad Marshall second motion. Vote taken. It was unanimous. Officers stayed the same.**

**6. SUPERINTENDENTS REPORT- Report attached .Carl Malone thanked the Board members for stepping up and serving as their role as Board members. Yolanda asked about the new Trash truck we are to purchase. Matt Walker stated we have not purchased one yet due to getting quotes on vehicle. We are also waiting on grants. We are working with Phil Reagan Superintendent of the trash dept until we purchase one.**

**Bev Kelley asked about getting a copy of the inventory for the Parks and Carl stated he would make sure they all had copies.**

**Carl spoke on the Indiana State Convention coming to down town Muncie on Feb. 11-13<sup>th</sup> and he stated Mites Bus will help with transportation. Carl also stated Board members are welcome to attend and the Mayor will be there as well. Brad Marshall asked about a fee and registration and Carl**

stated there is no fee and anyone who attends has to register on line. Bev Kelley asked about when to be there. It starts at 7 a.m. till 3 p.m. each day.

Also Carl mentioned we are doing the First Annual Park & Recreation Five on Five Gun Violence Awareness Basketball Tournament on March 25<sup>th</sup> and 26<sup>th</sup> at Union Baptist church 9a.m. to 3p.m. Union Baptist church will provide the trophy's and t-shirts. No cost to the Parks.

#### **7. EVENT APPLICATIONS - Brittany's Boot Camp at Prairie Creek Res.**

June 28<sup>th</sup> & 29<sup>th</sup> setup on June 26<sup>th</sup>, 2020. Brittany spoke on behalf of the event. She is a local personal trainer. She wants to do a mile mud run race anywhere from ten to fifteen obstacles. They can be as simple as hay bales. We do want to incorporate mud somehow which could be like an army type crawl under ropes. 27<sup>th</sup> is race day 28<sup>th</sup> is rain day giving us Friday to set up and Monday to tear down. Since this is the first event she thinks maybe 80 to 100 children will attend accompanied by parents. No vendors yet. We are waiting on approval from the Parks board before getting vendors. They do have security for the event. at P. C. ages 6 years and up. Brittany stated they were insured for all events. The mud run will be age appropriate.

Matt stated he has spoken with Brittany and everything is inline. He didn't want to wait till the next meeting to get this approved. He would work with them to get everything set up if Board approves. Brittany stated they were insured for all events.

Bev Kelley made first motion to except this event, second by Mark Ervin.

Vote was taken and it was unanimous. Motion carried.

**8. PRAIRIE CREEK REPORT-Matt Walker is the working Forman at P. C. Res. The staff got the Piers are out. We are doing maintenance and repair on our decks. Our invoices for the piers and lots will go out Feb tenth, due back Tuesday March thirty first. This includes camping. After that we will put a list out on what's left. People that have called in are put on a list and have first dibs. No questions from the Board at this time.**

#### **9. OLD BUSINESS**

**A. Konnor Koch verses Muncie Parks dept. Case # 18c04-1903-pl-000041**

#### **10. NEW BUSINESS-**

**A. Water Company wants main water lines repaired at Highland and M.L.K.- removed from street into park about twenty feet.**

**Carl spoke on behalf of Water Company. The Water Company has made three repairs and he wants the water lines moved fifteen to twenty feet easement. Carl is making the Board aware of this. No vote needed at this time. We will be consulting with the City Engineer.**

**B. Seniors in the Park- Parker Health and Rehab – Bev. Kelley & Phyllis Mills on Feb19th at cabin 3 Heekin Park 11 to 12**

**11. OTHER BUSINESS- This is a call to the audience that may have items that needs approval from the board. - none**

**12. ACTION ITEMS- none**

**13. PUBLIC INPUT- Three minute limit- Please state your name and address. - none**

**Remember to please call the Park office or the Park Board President if you have an item placed on the agenda.**

**Next meeting March 17, 2020 6 p.m. City Hall**

Carl E. Malone

Superintendent Report

January 21, 2020

1. I have spent my first two weeks visiting the Parks and P.C.R. The Park employees have been working in their assigned area.
2. We are starting to inventory Park vehicles and equipment.
3. We will be hosting 2020 in Indiana Park & Recreation State Conference Feb. 11,<sup>th</sup> 12,<sup>th</sup> 13<sup>th</sup> at our down town Convention Center. All Staff and Board Members are welcome to attend.
4. I am in the process of meeting with Park staff members to discuss duties, responsibilities and accountabilities.
5. First Annual Park & Recreation Five on Five Gun Violence Awareness Basketball Tournament will be held March 25<sup>th</sup> and 26,<sup>th</sup> 2020 at Union Baptist church.

To: Board Members of the Muncie Parks & Recreation  
Department

From: Carl Malone- Superintendent

Date: January 21, 2020

Subject: Board Meeting

I really look forward to working with each one of you in the coming years, as we forge ahead in planning the future of the Muncie Parks and Recreation system. It will be an exciting time as we progress through the process of improving on a system with such great potential.

\*\* Just a reminder, the Board appointees will be placed on staggered terms. The terms of each appointee goes as follows:

Yolanda Carey (D) Term expires 12-31-2021

Bev Kelley (D) Term expires 12-31-2022

Adrian Leavell (R) Term expires 12-31-2022

Brad Marshall (R) Term expires 12-03-2024

Mark Ervin School Board Appointee

The next Board meeting will be held March 17<sup>th</sup>, 2020

At 6 p.m. at City Hall Auditorium. If you should have any questions or concerns, please feel free to call me anytime at 756-747-4858. This is the Park Office number.

# Park Board Meeting Public Input Sign In Sheet

Date: January 21, 20

Name (Please Print)

Address

1. Brittney Russell 3101 W Devon Rd.

2. Jason Russell 3101 W. Devon Road

3. BRANDON HENEY 3800 S MEEKER AVE

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

Muncie Park and Recreation Department  
Application for Special Use Permit

1. Name of Individual or Group organizing activity, please list names and phone numbers of the people responsible for the activity.

Brittney's Bootcamp / Iron House Dynamic Strength  
Brittney Russell → 317-645-3757     Brandon Henry → 765-273-0620

2. Location requested P.C.

3. Date and Time for activity Friday June 26th - Monday June 29th

(26th set up, 27th Race Day, 28th)

4. Nature or event Kids obstacle course run

5. For what purpose is this activity being planned? Getting and keeping the kids in Muncie and surrounding areas active - showing it can be fun!

6. How many people do you expect to attend this activity?

80-150 people

7. Security will be provided by Police Department if necessary

Will have staff for security

Attach a brief description of security arrangements, listing the agency providing the security, number of security workers, and times security will be scheduled.

8. Are any food or other vendors included in the planned activity? If vendors are included, list the type of materials to be sold and the names of the vendors.

would like to have food vendors but have not chosen any yet. TBD

All vendors must purchase a Limited Term Vendor Permit from the Office of the Superintendent of Parks before selling any products or service on Public Park property. This permit is sold for a minimal fee (\$20.00) and is designed to ensure that all appropriate legal and health permits are in order before the vendor utilizes Public Park property for personal gain.

9. Please list any additional materials or services which you are requesting for the event, (such as bleachers or stage sections).

Most likely a set of bleachers

Signature of Applicant

Brittney Russell

Title

Certified Personal Trainer

Print Name

Brittney Russell

Address

3101 W. Devon Road Muncie

Phone

317-645-3157

Date

1/20/2020

Attach copies of necessary permits as explained on attached sheets. Submit application

to: Superintendent of Parks  
1800 South Grant St  
Muncie, IN 47302

Phone: (765) 747-4858 Fax: (765) 747-4727

Office use only: Date application received: \_\_\_\_\_

Approved: \_\_\_\_\_