

OFFICE OF THE BUILDING COMMISSIONER, CITY OF MUNCIE, INDIANA

Application for Construction/Improvement Plan

OFFICE USE ONLY - DO NOT FILL PERMIT TYPE

Bldg. _____ HVAC _____ Plbg. _____ Elec. _____ Drainage _____ Drive _____ Sewer _____

Plan Number: _____

CHECKLIST

COMMERCIAL ONLY:

Plans

Architect Letter

_____ Site

_____ #1

_____ Plan Authorization

_____ Building

_____ #2

_____ Questionnaire for State

_____ HVAC

_____ State Release

_____ Plumbing

_____ Permit Notification Sheet

_____ Electrical

Date: _____

Property Owner: _____ Phone: _____

Owner's Mailing Address: _____

Location of Project: _____ Business Name: _____

General Contractor: _____ Business Name: _____

Address: _____ Phone: _____

Elect. Contractor: _____ Phone: _____

Address: _____

Htg./AC Contractor: _____ Phone: _____

Address: _____

Plumbing Contractor: _____ Phone: _____

Address: _____

Fire Alarm Contractor: _____ Phone: _____

Address: _____

Fire Suppression Contractor: _____ Phone: _____

Address: _____

Estimated Construction Cost: _____ **Exterior Wall Support:** _____

(Attach a copy of the original job estimate)

TYPE OF PROJECT:

New Construction _____ Addition _____
Remodel/Repair _____ Roof _____

PROPOSED USE: (check one)

Commercial _____ Multi-Family _____
Industrial _____ Accessory Bldg. _____

ZONING:

Zone _____ Units (Number) _____
Height _____ Gross Square Feet _____

Setbacks: Front _____ Side Yard Right _____
Rear _____ Side Yard Left _____

Lot Size: _____

_____ **Commercial Required Parking Spaces** Enclosed _____ Outdoors _____

State Release Required: yes _____ no _____ Release # _____

Department of Natural Resources:

Project Located in Floodplain yes _____ no _____

Base Flood Elevation _____

Flood Protection Grade _____ (2 feet above base flood elevation)

Historical Area: yes _____ no _____

Automatic Sprinkler System: yes _____ no _____

\$ 75.00 PLAN REVIEW FEE TO BE ADDED TO THE TOTAL COST OF THE PERMIT

Applicant Name

Sign Applicant Name

Address

Phone

**CODES AND STANDARDS
ADOPTED BY
CITY OF MUNCIE, IN
BUILDING DEPARTMENT**

- NFPA Codes & Standards and other Rules
 - o IN.gov/dhs/2490.htm
- Residential Swimming Pools 2002
- Indiana Chapter 11 Accessibility Code
- Indiana Mechanical Code 2008
- IPC 2012 Edition
- International Building Code 2012 with Amendments
- NEC 2009 Code
 - o Ordinance Amended Section 153.12A and Section 153.12C, Revised 2017 Regarding Disconnects
- American National Standard
- Indiana Fire Code 2008 675IAC-22-2.4
- General Administrative Rules, State of Indiana
- Fair Housing Design & Urban Development
 - o Revised 1998 (Government Subsidy)
- Comprehensive Zoning Ordinance for City of Muncie 2006
- Code of Ordinance City of Muncie, Indiana

I understand, by signing below, the following information:

- This office will perform Residential inspections according to the 2012 International Residential Code 1 & 2 Family Dwellings. These guidelines **MUST** be followed.
- Any Electrical, Plumbing or Mechanical work has to be done by a Contractor licensed to do such work within the city limits of Muncie, IN.
 - All drainage of surface or storm water will be directed according to the approved site plan for Commercial projects and will be handled in a prudent manner to prevent erosion of soils to, or ponding of water on adjacent properties in Residential construction.
 - All Commercial projects must have a final inspection prior to occupying the space. A Certificate of Occupancy will be issued upon satisfactory completion of the project.

Date

Building Permit Number

CITY OF MUNCIE - DIVISION OF PERMITS

300 N. HIGH ST.
MUNCIE, IN 47305
765-747-4862

Plan Authentication Agreement

As the person eligible and responsible for obtaining a permit or permits as required in Section 152.30 of the City of Muncie Code of Ordinances, and based upon information contained within these plans, I certify that these plans are identical to those released for construction by the Indiana Department of Fire and Building Services. I also understand that if it is determined that these plans are not identical; all permits obtained as a result of their submittal may be revoked.

Print Authorized Person's Name

Authorized Signature

Date

Which construction projects need to be filed with the State?

Which are exempt?

1. Is the building that is involved with this project a Class 1 structure?

Definition of Class I is found in IC 22-12-1-4 and repeated in 675 IAC 12-6-2. Exemptions from design release requirements are found in 675 IAC 12-6-4, 675 IAC 12 is the GAR (General Administrative Rules).

YES
↓

NO - DO NOT FILE

2. Does the project involve new construction?

The definition of "construction" is found in 675 IAC 12-6-2.

YES

↓

NO, it just involves change in use/occupancy.
↓

3. Does the building meet the code requirements for the new use/occupancy?

NO YES -- DO NOT FILE
↓

4a. Is the new construction exempt?

NO YES-DO NOT FILE
↓

4b. Will the needed changes to meet the requirements for the new use/occupancy involve new construction that is exempt?

NO YES--DO NOT FILE
↓

FILE WITH THE STATE

FILE WITH THE STATE

I, _____, by signing this page do swear the above information to be true.

Signature: _____ Date: _____

Print: _____

February 10, 2014

TO: ALL APPLICANTS FILING FOR BUILDING PERMITS FOR ANY COMMERCIAL BUILDING

REF: STATE NOT PROVIDING ADDITIONAL STAMPED SETS

A building permit application will need to be filled out for any commercial building along with copies of all pages of the Application for Construction Design Release submitted to the state. (This includes requests of any addendum to the original approved plan)

Plans and specifications must be prepared by a certified architect or professional engineer licensed in the state of Indiana, who is competent to design the construction covered by the application. The registered architect or professional engineer has to submit a letter stating:

- the plans were prepared by or under the immediate supervision of the person making the statement,
- plans submitted are a duplicate of the set submitted to the state
- plans submitted will comply with all building and fire codes, and
- that inspections will be made by the architect or professional engineer to determine the work is in accordance with plans.

Upon completion of the project the certified architect or professional Engineer must submit a letter of closure indicating that the project was completed in accordance with the submitted plans.

This letter has to be submitted prior to the final inspection. The final inspection needs to be performed by this office prior to occupying the space. Upon satisfactory completion of the final inspection there will be a Certificate of Occupancy issued.

City of Muncie
Building Commissioner

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675 IAC 12-5-9 Sanctions imposed on previously

Authority: IC 22-13-2-13

Affected: IC 4-21.5-3-6;IC 4-21.5-3-7;IC 4-215-4;IC 22-12-7-6;IC 22-12-7-7;IC 22-13-2 I

See. 9. (a) The commission may impose a sanction concerning a variance it has previously issued under IC 22-12-7-7. Available sanctions are revocation, suspension, censure, reprimand, and probation

(b) The state building commissioner, state fire marshal, local fire department, local building officials, and individuals affected by the variance may submit information to the commission concerning the desirability of the imposition of such a sanction. At the commission's meeting at which the sanction is the agenda, participation by the interested party or representative of the interested party is at the discretion of the commission.

(c) The commission may impose an appropriate sanction whenever one (1) or more of the following exist:

(1) It determines that the variance was obtained by the applicant by fraudulent or misleading statements or information.

(2) Notification of the required local officials required by 675 IAC 12-5-5(10) and 675 IAC 12-5-5(11) [*sic, section 5(10) and 5(11) of this rule*] was not given.

(3) That there has not been compliance with an alternative requirement contained in the variance.

(4) That circumstances have materially changed since a variance was granted so that if the sanction is not imposed public health, safety, or welfare will be adversely affected.

(d) The order imposing a sanction shall be issued under the requirements of IC 4-21 5-3-6 If a petition for review is subsequently granted under IC 4-21.5-3-7, that order shall be deemed to have been merely preliminary determination.

(e) Sanctions under this section may be imposed under IC 22-12-7-6 and IC 4-21,5-4 where appropriate. (*Fire Prevention and Building Safety Commission; 675 IAC 12-5-9; filed Jul 17, 1987, 2:30 p.m.: 10 IR 2687, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Jan 30, 1998, 4:00 p.m. 21 IR 2088; filed Nov 20, 2000, 3:25 p.m.: 24 IR 1001; errata filed Jan 31, 2001, 9:22 a.m.: 24 IR 1670; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530*)

Rule Design Releases

675 IAC 12-6-1 Purpose and scope

Authority IC 22-13-2-13

Affected IC 22-12; IC 22-13, IC 22-14, IC 22-15-3

Sec. 1. (a) The purpose of this rule is to establish administrative procedures and general provisions for the filing of plans and specifications and the issuance of design releases under IC 22-15-3.

(b) This rule covers the filing of plans and specifications and the issuance of design releases for Class I structures. The filing of plans and specifications and the issuance of design releases for industrialized building systems and mobile structures are covered by the special administrative rules for industrialized building systems and mobile structure systems under 675 IAC 15. (*Fire Prevention and Building Safety Commission; 675 IAC 12-6-1; filed Jul 17, 1987, 2:30 p.m.; 10 IR 2688, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; filed Sep 13, 1988, 2:34 p.m.; 12 IR 319; filed Jan 30, 1998, 4:00 p.m.; 21 IR 2089; errata filed Apr 15, 1998, 10:30 a.m.; 21 IR 3367; readopted filed Sep 11, 2001, 2:49 p.m.; 25 IR 530*)

675 IAC 12-6-2 Definitions

Authority: IC 22-13-2-13

Affected: IC 22-12-1-5;IC 22-12-1-17;IC 22-15-3;IC 25-4;IC 25-31;IC 32-1-6-2

2. (a) The definitions in this section apply throughout this rule.

(b) "Class 1 structure" means the following:

(1) Any part of the following:

(A) A building or structure that is intended to be or is occupied or otherwise used in any part by any of the following:

(i) The public.

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(ii) Three (3) or more tenants.

(iii) One (1) or more persons who act as the employees of another.

(B) A site improvement affecting access by persons with physical disabilities to a building or structure described in this subdivision.

(C) Storage facilities, tanks, and dispensing equipment for flammable and combustible liquids or gases.

(2) Subdivision (1) includes a structure that contains three (3) or more condominium units (as defined in IC 32-1-6-2) or other units that:

(A) are intended to be or are used or leased by the owner of the units; and

(B) are not completely separated from each other by an unimproved space.

(3) Subdivision (1) does not include a building or structure that:

(A) is intended to be or is used only for an agricultural purpose on the land where it is located; and

(B) is not used for retail trade or is a stand used for retail sales of farm produce for eight (8) or fewer consecutive months in a calendar year.

(4) Subdivision (1) does not include a Class 2 structure as defined by IC 22-12-1-5.

(5) Subdivision (1) does not include a vehicular bridge.

(c) "Construction" means any of the following: (1) Erection or assembly of any part of a Class I structure at the site where it will be used.

(2) Installation of any part of the permanent heating, ventilating, air conditioning, electrical, plumbing, sanitary, emergency detection, emergency communication, or fire or explosion suppression systems for a Class 1 structure at the site where it will be used.

(3) Work undertaken to alter, remodel, rehabilitate, or add to any part of a Class I structure. (4)

Work undertaken to relocate any part of a Class I structure, except a mobile structure.

(d) "Design professional" means a registered architect or professional engineer who is registered under IC 25-4 or IC 25-31.

(c) "Structural safety" means the continued capability of load bearing members of a building or structure to transmit actual and design live and dead loads to a foundation or other load bearing members within the allowable working stresses of the materials or assembly of materials involved.

(f) "Temporary structure" means:

(1) a Class I structure that is erected or installed for a period of not more than ninety (90) days after which it will be demolished or relocated;

(2) portable structures on construction job sites for use by persons involved in the construction process; or

(3) mobile structures as set forth at IC 22-12-1-17.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-2.-filed Jul 17, 1987, 2:30p.m.: 10 IR 2688, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; errata 11 IR 97; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2089; readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530)

675 IAC 12-6-3 Design release; requirement

Authority: IC 22-13-2-13

Affected: IC 22-15-3

Sec. 3. (a) No construction shall be done on a Class I structure until a design release has been issued by the office of the state building commissioner unless the construction is of a type specifically exempted from the design release requirements by section 4 of this rule (675 IAC 12-6-4). Design releases may be issued by the office of the state building commissioner only with the approval of the state fire marshal.

(b) If a foundation release is obtained under section 14 of this rule (675 IAC 12-6-14), construction may be done to the grade level only as provided for by section 14(c) of this rule (675 IAC 12-6-14(c)) and may not go beyond that point without the issuance of a design release or a partial design release authorizing the further construction.

(c) If a partial design release is obtained under section 15 of this rule (675 IAC 12-6-15), construction may be done to the extent of the partial design release but it may not exceed that scope without the issuance of a design release or another partial design release authorizing the further construction. (Fire Prevention and Building Safety Commission; 675 IAC 12-6-3; filed Jul 17, 1987.)

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2:30 p.m.: 10 IR 2689, eff Aug 1, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987], readopted filed Sep 11, 2001, 2:49 p.m.: 25 IR 530)

675 IAC 12-64 Exemptions from design release requirement

Authority IC 22-13-2-13 Affected IC

4-21.5; IC 22-15-3

(a) Design releases necessary for construction on all Class 1 structures, except the following:

(1) Class I structures that will never be occupied or otherwise used in any part by the public and which will not normally be occupied or otherwise used in any part by a person who is acting as an employee of another of the following types:

(A) Oil derricks.

(B) Pipelines, including related physical support structures.

(C) Tanks for storage of products, other than flammable or combustible liquids or gases, which are factory fabricated and assembled.

(D) Electrical power cable transmission towers and substations.

(E) Structures used for communication purposes, except for satellite dishes exceeding ten (10) feet in diameter and antennas exceeding thirty (30) feet in length when mounted on the roof of a Class 1 structure.

(F) Structures appurtenant to industrial plants, power generating plants, gas plants, bulk storage facilities and shipping terminals where the functions of such structures are primarily the support of related equipment.

(G) Structures of sewage, water, gas, and electric utilities.

(H) Signs, except those mounted on the roof of a Class 1 structure, which exceed one hundred (100) square feet of surface area.

(2) Temporary structures

(3) Class I structures either

(A) owned by the federal government, or (B) located on land over which exclusive jurisdiction has been ceded to the federal government. (See 40 U.S.C. 255 and IC 4-21-5.)

(4) One (1) story detached accessory Class I structures in Group B, F, R, S, U, or M Occupancy classifications that do not exceed five hundred (500) square feet and are used as equipment shelters, tool and storage sheds (not used for the storage or handling of hazardous materials), freezers or coolers, or other similar uses.

(5) One (1) story attached additions to Class 1 structures in Group B, F, R, S, U or M Occupancy classifications that-

(A) do not exceed three hundred (300) square feet;

(B) do not impose an excessive structural load onto the existing structure, and (C) are used as equipment shelters, tool and storage sheds (not used for the storage or handling of hazardous materials), freezers, coolers, or other similar

(6) One (1) story detached Class I structures that:

(A) do not exceed five hundred (500) square feet in floor area; (B) have at least one (1) unenclosed side; and (C) are used for personnel shelters, such as bus stops, picnic shelters, and gazebos.

(7) One (1) story detached Class I structures that: (A) do not exceed two hundred (200) square feet in floor area; and

(B) are used as guard houses or retail sales outlets, such as kiosks, drive-up facilities, and roadside fruit and vegetable stands.

(8) Fences, except for those enclosing public swimming pools or liquefied petroleum gas storage facilities

(9) Retaining or enclosure walls, except for those surrounding flammable or combustible liquids or gasses storage facilities.

(10) Installation or replacement of tanks and dispensing equipment for flammable and combustible liquids or gases if the scope of the work is limited to the following:

(A) Liquid petroleum gas (LPG) storage facilities having a total capacity of not more than four thousand (4,000) gallons and no single tank having a capacity of more than two thousand (2,000) gallons measured as gallons of water.

(B) Storage tanks for Class 1, 11, 111A, or 11113 liquids, having a capacity of six hundred sixty (660) gallons or less and

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that are portable and are for temporary use only.(11) Structures to be used primarily for the display of agriculture products and not used for assembly purposes where such structures are located within a political subdivision qualified under 675 IAC 12-10-9.

(b) Design releases are necessary for the remodeling or altering of all Class 1 structures, except work limited to one (1) or more of the following:

(1) Any of the buildings or structures the new construction of which is exempted by subsection (a). (2) Plumbing work as follows:

(A) Replacement of piping, valves, or fixtures, provided that such replacement does not involve relocation of fixtures.(B) Installation of plumbing fixtures, provided that the drainage fixture unit count does not exceed five (5).(C) Replacement of water heaters with a similar type and capacity in the same location.(D) Installation of water heaters with a capacity of one hundred (100) gallons or less.(3) Electrical work as follows: (A) Replacement in the same location of electrical equipment or devices of a similar type and rating, including an increase in current capacity in nonhazardous areas where there is no change in voltage or phases.

(B) Portable or temporary equipment and devices energized by means of cord and plug.(C) Temporary installation of wiring and devices.(D) Installation of branch circuits not exceeding the capacity of the electrical distribution system within the existing building.

(E) Low-energy power, control, and signal circuits of Classes (I and II) as defined in the Indiana Electrical Code except circuits for fire detection or fire alarm systems.

(F) Electrical wiring, apparatus, or equipment installed by a public or private utility in the exercise of its function as a serving utility for the generation, transmission, distribution, or metering of electrical energy, in the operation of signals, or the transmission of intelligence.

(G) Except for fire detection or fire alarm systems, electrical wiring, devices, appliances, apparatus, or equipment operating at less than twenty-five (25) volts and not capable of supplying more than fifty (50) watts of energy.(4) Mechanical work as follows: (A) Installation of any portable heating, ventilating, and air conditioning appliance or equipment.

(B) Replacement of mechanical appliances and equipment with a similar type and rating in the same location.(C) Installation of a heating system having an output not in excess of four hundred thousand (400,000) British thermal units per hour, a cooling system having an output no greater than fifteen (15) tons (one hundred eighty thousand (180,000)) British thermal units per hour, or a combination of the two (2) having an air-handling capacity not in excess of nine thousand (9,000) cubic feet per minute.

(D) Installation of heating or cooling equipment to be used for commercial processing work or activities where comfort of personnel is not primary concern.

(5) Miscellaneous work as follows:

(A) Painting, papering, and replacement of coverings on walls, ceilings, roofs, or floors and similar finish work, including replacement or reglazing of glass.

(B) Cases, counters, and partitions not over six (6) feet in

height.(C) Penetrations of nonfire-rated exterior walls where the width of the opening does not exceed six (6) feet and is not for a required exit.

(D) Installation of one (1) or more nonload bearing partitions not to exceed a total of one hundred (100) lineal feet in length provided it is not part of a corridor or a partition that is required to be of fire-resistive construction.(6) Fire sprinkler systems as

follows:(A) Fire sprinkler system additions and alterations described in this subdivision shall be permitted providing the scope of work performed does not exceed the limitations listed in either clause (D) or (E) or (F).(B) All additions or alterations permitted by this subdivision by this subdivision shall be documented by the installer and kept on file with the maintenance and testing records required by 675 IAC 22.

(C) Replacement of components of existing wet fire sprinkler systems of light hazard or ordinary hazard classification as defined in 675 IAC 13, including: (i) replacement of sprinkler heads;

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- (ii) replacement of equipment,
- (iii) replacement of piping to restore a system to its original condition and configuration.
- (D) Alteration of existing light hazard or ordinary hazard fire sprinkler systems, including:
 - (i) relocating up to fifty (50) exposed or concealed sprinkler heads of a wet type system to accommodate new partitions or ceiling locations without increasing the design occupancy hazard or commodity classification;
 - (ii) conversion of a dry type system to a wet or antifreeze type system not exceeding ten (10) sprinkler heads; or
 - (iii) conversion of a wet or antifreeze type system not exceeding ten (10) sprinkler heads to a dry type system.
- (E) The addition of sprinkler heads to an existing wet type fire sprinkler system of:
 - (i) twenty (20) or fewer sprinkler heads added to a light hazard system; or
 - (ii) ten (10) or fewer sprinkler heads added to an ordinary hazard system.
- (F) Alterations allowed by clause (D) and additions allowed by clause (E) where the total number of sprinkler heads is fifty (50) or less for wet systems and ten (10) or less for dry systems including preaction systems.

(c) The design release requirements including filing of plans and specifications shall apply for any work otherwise exempted by subsection (b) when a part of, supplemental to, or an accessory of a construction project that otherwise requires a design release,

(d) Construction work on a Class I structure exempted from the design release requirements under this section is not exempt from compliance with other rules of the commission. (Fire Prevention and Building Safety Commission; 675 IAC 12-6-4; filed Jul 17, 1987, 2:30p.m.: 10 IR 2689, eff Aug, 1987 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; errata, 11 IR 97; filed Oct 17, 1989, 11:05 a.m. 13 IR 388; errata filed Aug 11 1990, 5:00 p.m.: 13 IR 2140; filed Sep 21, 1992, 9:00 a.m. 16 IR714; filed Jan 30, 1998, 4:00 p.m.: 21 IR 2090, filed Nov 20, 2000, 3:25 p.m.: 24 IR 1002; readopted filed Sep 11, 2001, 2:49 p. m.: 25 IR 530)

675 IAC 12-6-5 Application process for design release

Authority: IC 22-13-2-13

Affected: IC 22-13-3

Sec. 5. An applicant for a design release shall:

(1) Submit one (1) Application for Construction Design Release form containing the information required by section 6 of this rule.

(2) Submit plans and specifications containing the items required by section 7 of this rule. (3) Pay the fee provided for by section 8 of this rule and set in 675 IAC 12-3-2.

(Fire Prevention and Building Safety Commission; 675 IAC 12-6-5; filed Jul 17, 1987, 2:30 p.m.; 10 IR 2690, eff Aug 1, 1977 [IC 4-22-2-36 suspends the effectiveness of a rule document for 30 days after filing with the secretary of state. LSA Document #87-53 was filed Jul 17, 1987.]; filed Jan 30, 1998, 4:00 p.m.; 21 IR 2092, readopted filed Sep 11, 2001, 2:49 p.m.; 25 IR 530)

675 IAC 12-6-6 Application for construction design release

Authority: IC 22-13-2-13

Affected: IC 22-12-1-3; IC 22-15-3

Sec. 6. (a) The Application for Construction Design Release (ACDR) form shall be available from the office of state building commissioner and may be available from building departments of local units of government.

(b) The application shall be filed by the owner or on the owner's behalf by the design professional for the project

(c) The ACDR shall contain the following items:

(1) The name and address of the owner, and the name, address, and registration number of the design professional for the project if there is one.

(2) Describe the land on which the proposed work is to be done by legal description, street address, or similar description that will readily identify and definitely locate the proposed building or work

(3) Identify and describe the work for which the application for a design release is being made.

(4) Indicate the use or occupancy for which the proposed work is intended.

(5) State the total gross square fee of

(A) all floors of any Class I structure;



PERMIT NOTIFICATION

ADDRESS OF PROJECT - _____

Permits and/or approval from indicated departments that are needed for your project

- Delaware County Plan Commission 765-747-7740

Site Plan _____

Green Space _____

Variance _____

- Street Department 765-747-4847

Drive Cut Permit # _____

Drainage Permit # _____

- Muncie Sanitary District 765-747-4879

Sewer Tap Permit # _____

- Storm water Management 765-747-4896

Storm Water _____

Erosion Control _____

Grease Trap _____

- Delaware County Health Department 765-747-7721

Health Department _____

The issuance of permit number _____ is only valid with the understanding that the above indicated departments will be notified as well as all applicable permits and/or approvals be obtained.

I, _____, agree to obtain all permits and/or approvals required for the
(PRINT NAME)
above mentioned project

(Signature of responsible party)

(Date)

(Witness)

(Date)