

Date applied: \_\_\_\_\_

Date issued: \_\_\_\_\_

Permit Number: \_\_\_\_\_

CITY OF MUNCIE  
OFFICE OF BUILDING COMMISSIONER

SIGN PERMIT APPLICATION

NAME OF BUSINESS / ORGANIZATION ADVERTISED: \_\_\_\_\_

Phone: \_\_\_\_\_ Address/location of sign: \_\_\_\_\_

On Premises: \_\_\_ Off Premises: \_\_\_

OWNER OF REAL ESTATE on which sign is to be located: \_\_\_\_\_

Address: \_\_\_\_\_ City & State: \_\_\_\_\_ Phone: \_\_\_\_\_

SIGN CONTRACT \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City & State: \_\_\_\_\_

CERTIFICATE OF INSURANCE: \_\_\_\_\_

SIGN INFORMATION.

Type of sign: GROUND \_\_\_ ROOF \_\_\_ WALL \_\_\_ POLE \_\_\_ CLUSTER  
HOME OCCUPATION \_\_\_ PROJECTING \_\_\_ MONUMENT

Non-Illuminated \_\_\_ Illuminated \_\_\_

Dimensions: Vertical \_\_\_\_\_ Horizontal \_\_\_\_\_ Total square feet \_\_\_\_\_  
Height in feet above grade level to bottom of sign: \_\_\_\_\_ feet  
Height in feet above grade level to top of signboard: \_\_\_\_\_ feet

Number of existing signs advertising the above business: \_\_\_\_\_

SITE PLAY New Pole, Ground and Cluster sign applications **MUST include** drawing showing location of sign on lot, setbacks from property lines, or back of this sheet may be used for drawing.

NOTE: The undersigned certifies that the information provided above is correct and that any Construction, enlargement reduction, or relocation of the structure, or any change in the use of land or structures requested by this application will comply with all applicable laws of the State of Indiana and the City of Muncie Comprehensive Zoning Ordinance, 1972, and all amendments thereto.

\_\_\_\_\_  
APPLICANT NAME (PRINT)

\_\_\_\_\_  
APPLICANT (SIGNATURE)

ADDRESS. \_\_\_\_\_ CITY/STATE: \_\_\_\_\_

PHONE: \_\_\_\_\_