

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Audrey Jones, City Controller presenting Exhibit A and Exhibit A-1 from H. L. Umbaugh & Associates
6. Board of Works to approve FOP Contract for Muncie Police Department for 2017
7. Adam Williams, IT Department "Camera/DVR quote award request"
8. Ashton Land Surveyor's presenting Plat Approval for Cole Addition
9. Ashton Land Surveyor's presenting Plat Approval for Kitselman Estates
10. Board to consider accepting Deed and Dedication for Roadway to 5790 W. Kilgore Avenue
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**March 8th, 2017 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Minutes:** Roger Overbey moved to approve minutes from the March 1st, 2017 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented **Board of Works (Special Run) Check date 3/2/17 (1)** Consolidated Bill with Indiana & Michigan Power in the amount of **\$600.26** the ordinance allows if we going to get a late fee that we pay our utility bills. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date 03/10/17 there is **262 Records** for a total amount of **\$184,812.73** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date 03/10/17 there is **6 Records** for a total amount of **\$34,584.30** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Audrey Jones, City Controller presenting Exhibit A and Exhibit A-1 from H. L. Umbaugh & Associates:** Audrey this is just something that we do every year Umbaugh does some the continuous disclosures and so does Crowe & Horwath I haven't gotten their agreement yet. But this is the Umbaugh agreement it is for a bonding that have to deal with about five years to make sure we are in compliance with our outstanding bonds and this just making sure we have a contract in place for them to do the work. There is no increase in fees just the same as last year's contract. Roger Overbey moved to enter into contract with Umbaugh & Associates as recommended by Audrey Jones. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Board of Works to approve FOP Contract for Muncie Police Department for 2017:** Officer Deegan presented 2017 FOP Contract for the Muncie Police Department dated January 1, 2017 through December 31<sup>st</sup>, 2017 already approved by City Council, Mayor Tyler, Police Department and City Controller. Roger Overbey moved to approve FOP Contract for the Muncie Police Department for 2017 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Adam Williams, IT Department "Camera/DVR quote award request":** Adam came forward to address the board members, Mayor Tyler asked me to look into getting quotes and prices for the camera system for the building and so we gathered three quotes. The lowest quote is the company that actually did the installation of the current system and has done our services as needed as well as the system for the investigation division also.

Etchwood Enterprises LLC PO Box 188 Farmland, IN 47340	Tyco Integrated Security 702 N. Capital Ave. Indianapolis, IN 46202	Protection 1 Security Solutions 65 Airport Parkway #120 Greenwood, IN 46143
\$ 15,280.00	\$ 15,755.89	\$ 19,100.00

Adam requested the board to accept the lowest quote. Roger Overbey asked Adam if they replacing all security camera's inside as well as outside. Etchwood is offering 3 years parts and 1 year labor warranty. Roger Overbey moved to accept quote from Etchwood Enterprises LLC as recommended by Adam Williams. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Ashton Land Surveyor's presenting Plat Approval for Cole Addition:** Kathy from Ashton Land Surveyor presented A Plat of Cole Addition for the Cole Academy and the reason why I am here is to meet the corridor standards we have to dedicate 11 feet along the south line of this property. I need your signatures before the Plan Commission signs the plat. Bobbie Clemens moved to approve plat for Cole Addition as presented. Roger Overbey provided the second. Motion passed by voice vote.
  
9. **Ashton Land Surveyor's presenting Plat Approval for Kitselman Estates:** Kathy from Ashton Land Surveyor presented A Plat of Kitselman Estates the north line of it goes to the center of Beechwood Avenue and so we are going to dedicate 30 feet for right-of-way off of the north end of this property. Again this was never dedicated and it is not platted on the south end of the property and how that it is being platted we are bringing 30 feet into the City. I need your signatures before the Plan Commission signs the plat. Bobbie Clemens moved to approve plat for Cole Addition as presented. Roger Overbey provided the second. Motion passed by voice vote.
  
10. **Board to consider accepting Deed and Dedication for Roadway to 5790 W. Kilgore Avenue:** Rick Lorrison, Assistant Superintendent Department of Public Works this is basically access to our street department which comes off of Kilgore and runs between two buildings. When the street department building was being built maybe 20 years ago the road way was to be dedicated to the City of Muncie. It was agreed on but never acted on. President Quirk asked if the deed and dedication is not accepted, dedicated or donated to the City of Muncie then the City of Muncie has no way to get back to their building, is that correct. Rick responded that is correct. President Quirk asked if the street at its present time in good working order. Rick responded yes. Bobbie Clemens moved accept deed and dedication for roadway from Lawrence C. Burden and Gerald F. Stout, Jr. as presented. Roger Overbey provided the second. Motion passed by voice vote.
  
11. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:19 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**