

ORDINANCE NO. 28-20

FILED
AUG 31 2020
Belinda Munson
MUNCIE CITY CLERK

AN ORDINANCE FIXING THE MAXIMUM SALARIES OF EACH AND EVERY APPOINTED OFFICER, EMPLOYEE, DEPUTY, ASSISTANT, DEPARTMENTAL AND INSTITUTIONAL HEAD OF THE CITY OF MUNCIE, INDIANA, INCLUDED HEREIN FOR THE YEAR 2021.

WHEREAS, I.C. 36-4-7-3 requires the Mayor of the City of Muncie, Indiana, to fix maximum compensation for appointed officers and employees of the City of Muncie, Indiana, and:

WHEREAS, the Common Council had the right to approve or reduce, but not to increase such recommendations, and:

WHEREAS, the Mayor of the City of Muncie, Indiana, has recommended a maximum salary level for each labor grade in a systematic way, reflecting sound compensation planning and the effects of competitive pressures, and:

WHEREAS, the below listed salaries and hourly rates are set as maximum rates, and employees may be compensated at lower rates as determined at the time of hire, and:

WHEREAS, the funds for such salaries are to be provided for in the 2021 City Budget, and other such sources as may be specified by the Common Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MUNCIE, INDIANA, THAT:

SECTION 1. All employees of the Civil City of Muncie shall be classified by the departments, titles and positions herein designated, and that no changes are made without the specific approval of the Common Council.

SECTION 2. The following scale of Maximum Salaries is hereby fixed and authorized as a ceiling for approved positions. This maximum will not be exceeded, except for approved overtime pay, which will be paid at a rate of one and one half times the base rate of pay for hours worked in excess of forty in one week, shift pay, and longevity pay.

SECTION 3. The first payday under this ordinance will be January 15, 2021 and will be calculated as follows: The first pay of 2021 will be computed using 2021 pay rates.

SECTION 4. This ordinance shall be in full force and effect from and after its approval by the Mayor of the City of Muncie, Indiana, and such publications as are required by law.

2021 PAY RATES

| | | |
|------------------------------|---------|---|
| ACCOUNTING DIVISION | | |
| Accountant/Deputy Controller | 1771.00 | Biweekly |
| Purchasing Agent | 1428.94 | Biweekly |
| Investment Clerk | 16.80 | Hourly, plus \$1.73 hourly paid by Muncie Sanitary District |
| Payroll Administrator | 16.51 | Hourly, plus \$1.73 hourly paid by Muncie Sanitary District |
| Accounts Payable Clerk | 16.51 | Hourly, plus \$1.73 hourly paid by Muncie Sanitary District |

ANIMAL SHELTER

| | | |
|--------------------------------------|---------|----------|
| Animal Shelter Superintendent | 2000.51 | Biweekly |
| Ass't. Animal Shelter Superintendent | 1442.55 | Biweekly |
| Animal Shelter Investigator | 17.46 | Hourly |
| Animal Shelter Control | 16.26 | Hourly |
| Secretary II | 15.14 | Hourly |
| Animal Care Attendant | 14.00 | Hourly |
| Animal Control Driver I | 14.61 | Hourly |
| Animal Control Driver II | 14.61 | Hourly |
| Part Time | 10.10 | Hourly |

BEECH GROVE CEMETERY

| | | |
|-------------------------------|---------|----------|
| Beech Grove Superintendent | 1663.82 | Biweekly |
| Groundskeeper/Utility/Laborer | 16.26 | Hourly |
| Office Manager | 15.59 | Hourly |
| Secretary I | 15.31 | Hourly |
| Secretary II | 15.14 | Hourly |
| Heavy Equipment Operator | 16.91 | Hourly |
| Mechanic | 17.91 | Hourly |
| Part Time | 10.10 | Hourly |

BUILDING DIVISION

| | | |
|-------------------------------|---------|----------|
| Building Commissioner | 1910.35 | Biweekly |
| Zoning/Structural Inspector | 1554.48 | Biweekly |
| HVAC/Plumbing Inspector | 1554.48 | Biweekly |
| Electrical Inspector | 1554.48 | Biweekly |
| Secretary I | 15.31 | Hourly |
| Secretary II | 15.14 | Hourly |
| Data Entry Clerk | 14.71 | Hourly |
| Weed Coordinator | 16.53 | Hourly |
| Property Preservation Foreman | 14.71 | Hourly |
| Property Coordinator | 17.69 | Hourly |
| Part-time | 10.10 | Hourly |

| | | |
|------------------------|-----------|----------|
| CHANNEL 60 Director | \$1137.69 | Biweekly |
|------------------------|-----------|----------|

COMMUNITY DEVELOPMENT

| | | |
|----------------------------------|---------|----------|
| Director/Community Development | 2037.55 | Biweekly |
| Ass't. Dir/Community Development | 1683.41 | Biweekly |
| Planner I | 1586.30 | Biweekly |
| Planner II | 1521.27 | Biweekly |
| Part Time | 10.10 | Hourly |

DEPUTY MAYOR

| | | |
|--------------------------|---------|----------|
| Deputy Mayor | 2350.70 | Biweekly |
| Deputy Mayor's Assistant | 14.07 | Hourly |

| | | |
|--------------------------------------|------------------|---------------------------------|
| FINANCE DEPARTMENT | | |
| Controller | 2130.77 Biweekly | plus \$3.60 hourly, paid by MSD |
| FIRE DEPARTMENT CIVILIAN | | |
| Office Manager | 15.73 | Hourly |
| HUMAN RIGHTS COMMISSION | | |
| Human Rights Director | 1711.42 | Biweekly |
| EEO Investigator | 1494.99 | Biweekly |
| MAYOR'S OFFICE | | |
| Executive Secretary – Mayor | 18.22 | Hourly |
| MUNCIE FIRE PENSION FUND | | |
| Secretary | 352.82 | Monthly |
| POLAFIRE MERIT COMMISSION | | |
| Clerk (Part Time) | 7.25 | Hourly |
| MUNCIE POLICE PENSION FUND | | |
| Secretary | 352.82 | Monthly |
| PARKS AND RECREATION | | |
| Park Superintendent | 2087.24 | Biweekly |
| Urban Forester | 1508.52 | Biweekly |
| Working Foreman | 22.06 | Hourly |
| Crew Leader I | 17.91 | Hourly |
| Mechanic A | 18.27 | Hourly |
| Mechanic B | 17.91 | Hourly |
| Heavy Equipment Operator A | 16.91 | Hourly |
| Heavy Equipment Operator B | 17.25 | Hourly |
| Director of Programs | 1558.86 | Biweekly |
| Groundskeeper/Utility/Laborer with | 16.70 | Hourly |
| Groundskeeper/Utility/Laborer w/o CI | 16.26 | Hourly |
| Secretary | 15.31 | Hourly |
| Part Time/Labor | 10.10 | Hourly |
| Part Time/Clerk | 10.10 | Hourly |
| Pool Manager | 15.30 | Hourly |
| Assistant Pool Manager | 12.75 | Hourly |
| Building Supervisor | 12.24 | Hourly |
| PERSONNEL DIVISION | | |
| Personnel Director | 2037.80 | Biweekly |
| Personnel Specialist | 1427.00 | Biweekly |
| Part Time | 10.10 | Hourly |

POLICE DEPT. (CIVIL/RESV)

| | | |
|-------------------------------|---------|----------|
| Police Chief Secretary | 15.73 | Hourly |
| Records Division Supervisor | 18.03 | Hourly |
| Records Division Clerks | 15.73 | Hourly |
| Office Administrator | 17.34 | Hourly |
| Victim Advocate Director | 1560.60 | Biweekly |
| Victim Advocate (1) | 15.30 | Hourly |
| Victim Advocate (2) | 15.30 | Hourly |
| Part Time Advocates | 15.30 | Hourly |
| Crossing Guards | 10.10 | Hourly |
| Domestic Violence Coordinator | 16.27 | Hourly |
| Code Enforcement | 16.53 | Hourly |
| Front Desk Officer | 15.73 | Hourly |

PRAIRIE CREEK

| | | |
|-------------------------------------|---------|----------|
| Assistant Park Superintendent | 1594.49 | Biweekly |
| Crew Leader | 17.91 | Hourly |
| Groundskeeper/Utility/Laborer W/CD | 16.70 | Hourly |
| Groundskeeper/Utility/Laborer W/out | 16.26 | Hourly |
| Secretary | 15.31 | Hourly |
| Part Time/Labor | 10.10 | Hourly |
| Part Time/Clerk | 10.10 | Hourly |
| Part Time/Life Guards | 10.10 | Hourly |
| Part Time/Security | 10.10 | Hourly |

STREET DEPARTMENT

| | | |
|---------------------------|---------|----------|
| Superintendent of Streets | 2037.94 | Biweekly |
| Assistant City Engineer | 1732.05 | Biweekly |
| Supervisor I | 1557.20 | Biweekly |
| Supervisor II | 1557.20 | Biweekly |
| Secretary I | 15.59 | Hourly |
| Secretary II | 15.14 | Hourly |

| | | |
|-----------------------------|-------|--------|
| Crew Leader | 16.91 | Hourly |
| Mechanic A | 18.80 | Hourly |
| Mechanic B | 17.91 | Hourly |
| Code Enforcement | 16.53 | Hourly |
| Heavy Equipment Operator A | 17.25 | Hourly |
| Heavy Equipment Operator B | 16.91 | Hourly |
| Groundskeeper/Utility/Labor | 16.26 | Hourly |
| Electrician-Signal Service | 18.27 | Hourly |
| Truck Driver/CDL | 16.70 | Hourly |
| Part Time/Labor | 10.10 | Hourly |

SHIFT DIFFERENTIAL PAY

| | | |
|-----------------------|-----|--------|
| 2 nd Shift | .20 | Hourly |
| 3 rd Shift | .30 | Hourly |

CITY CLERK'S OFFICE

| | | |
|--------------------------------|---------|----------|
| Chief Deputy Clerk | 1390.54 | Biweekly |
| Deputy Clerk | 1261.84 | Biweekly |
| Deputy Clerk/Council Secretary | 1307.16 | Biweekly |

CITY COURT

| | | |
|-------------------|----------|----------|
| Probation Officer | 2,760.92 | Biweekly |
| Court Reporter | 1,430.48 | Biweekly |
| Public Defender | 1,337.24 | Biweekly |
| Court Secretary | 1,337.24 | Biweekly |
| Bailiff | 1,275.53 | Biweekly |

LONGEVITY PAY

| | | |
|--------------------------|-------|----------|
| After Five (5) Years | 32.00 | Biweekly |
| After Ten (10) Years | 56.00 | Biweekly |
| After Fifteen (15) Years | 72.00 | Biweekly |
| After Twenty (20) Years | 88.00 | Biweekly |

Passed by Common Council of the City of Muncie, Indiana, this _____ day of _____, 2020.

| | Yeas | Nays | Abstained | Absent |
|------------------|-------|-------|-----------|--------|
| Bradley Polk | _____ | _____ | _____ | _____ |
| Jeff Robinson | _____ | _____ | _____ | _____ |
| Aaron Clark | _____ | _____ | _____ | _____ |
| Richard M Ivy | _____ | _____ | _____ | _____ |
| Jerry D. Dishman | _____ | _____ | _____ | _____ |
| Anitra Davis | _____ | _____ | _____ | _____ |
| Ralph Smith | _____ | _____ | _____ | _____ |
| Troy A. Ingram | _____ | _____ | _____ | _____ |
| Ray Dudley | _____ | _____ | _____ | _____ |

President
City Council, City of Muncie

Presented by me to the Mayor for his approval, this _____ day of _____, 2020.

Belinda Munson, City Clerk

The above Resolution is approved by me this _____ day of _____, 2020.

Dan Ridenour, Mayor

ATTEST:

Belinda Munson, City Clerk

This resolution is proposed by Council Member

This resolution is proposed by Controller

This resolution is approved in form by Legal Counsel





