

Muncie Redevelopment Commission Residential Property Application

Please review the Policies and Procedures before completing this application.

Application will NOT be processed if not completed in its entirety

• Contact Information

Applicant Name _____

If non-profit, contact person _____

Mailing Address _____

City, State, Zip _____ Daytime Phone # _____

• Property Information

MRC property address & parcel ID# _____

Purchase offer amount (if applicable) _____

• Proposed Property Reuse/Improvements

Describe the planned improvements/renovation. Attach additional sheets as needed.

• Attachments required

- Proof that applicant has no delinquent taxes or code violations on currently owned properties;
- A development plan for the property;
- Documentation of approval for the financing for all improvements to the vacant lot or structures; and
- A certified check for the non-refundable application fee of \$200

• Acknowledgement:

To the best of my knowledge, the information provided in this application is true, complete and in compliance with MRC Policies and Procedures. I understand that the MRC staff will review this request and confirm that it is in compliance with these Policies and Procedures, as well as existing relevant neighborhood plans. I also understand that this form is a statement of interest only. Receiving it does not commit the MRC to transfer property.

Signature of applicant _____ Date _____

Submit this completed application to the MRC Neighborhood Investment Committee, Attn: Zane Bishop, City Hall, Office of Community Development, 300 N. High Street, 3rd Floor, Muncie, IN 47305. Phone 765-747-4825, Fax 765-747-4898, Email zbishop@cityofmuncie.com, Website www.cityofmuncie.com/mrcresidential