

FEE SCHEDULE FOR PERMITS

Revised 06-03-14

**BUILDING COMMISSIONER'S OFFICE
FEE SCHEDULE
FOR
PERMITS**

RESIDENTIAL:

One and Two Family Dwellings (NEW)

Plan Review - \$25.00
Construction Permit - \$200.00
Occupancy - \$25.00 (per unit)

(Replace, alter, addition or repair)

Plan Review - \$25.00
Construction Permit - \$75.00 minimum plus \$0.10 per square foot
Occupancy - \$25.00 (per unit)

Mobile Homes and other Manufactured Housing (on permanent foundation)

Plan Review - \$25.00
Construction Permit - \$100.00
Occupancy - \$25.00

Residential

Garages, Carports, Accessory Buildings and Structures

Plan Review - \$25.00
Construction Permit - \$50.00
Occupancy – applies only to an attached garage - \$25.00

COMMERCIAL: (NEW)

Multi-Family (3 or more units), Commercial, Industrial, Institutional, School or Church Building or Structure

Plan Review - \$75.00
Construction Permit – minimum \$200.00 plus \$0.15 per square foot
Occupancy – 0 – 5,000 square feet - \$75.00 plus \$1.00 for each additional 100 square feet

(Replace, alter, addition or repair)

All buildings or structures -
Plan Review - \$75.00
Construction Permit - \$100.00 minimum plus \$0.13 per square foot
Occupancy – 0 – 5,000 square feet - \$75.00 plus \$1.00 for each additional 100 square feet

Certificate of Occupancy (only)

It shall be unlawful for any owner, lessee or tenant to occupy a commercial building or structure without an Occupancy inspection fee..... \$50.00

Demolition Permits

Residential (All) - \$50.00

Garages & Acc. Buildings - \$30.00

Commercial - \$100.00 Minimum (0 – 5,000 square feet) plus \$10.00 for each additional 1,000 square feet

Any re-inspections - \$125.00

NOTE: Any Commercial building has to be checked by EPA first, there is a 10 day period between the testing and results (for total demo)

Interior demo only requires asbestos inspection

Swimming Pools

Above Ground - \$50.00

In Ground - \$150.00

Public Pool - \$100.00

(All the above fees apply with an additional **\$25.00 inspection** on each pool)

NOTE: A fencing plan in compliance with the local code should be part of the application process.

Removals/Relocation (Moving)

(Residential and Commercial) – Any building or structure over 400 square feet - \$100.00

Any building or structure 400 square feet or less - \$10.00

NOTE: Proper application and filing of appropriate forms is required prior to issuing a permit to move a structure in the City of Muncie

Fuel Service Stations

(NEW)

Plan Review - \$75.00

Construction Permit -Minimum \$50.00 up to 1,000 square feet. Figure at \$3.50 per 100 square feet. Square footage of Canopy over pumps is to be included in gross square footage of structure.

Occupancy - 0 – 5,000 square feet - \$75.00 plus \$1.00 for each additional 100 square feet

1 to 12 pumps\$300.00

12 to 20 pumps.....\$500.00

Over 20 pumps.....\$50.00 each pump

(Replace, alter, addition or repair)

Same as Commercial

Plumbing Permits (NEW)

One & two family dwelling - \$50.00 plus \$25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure - \$2.00 per \$1,000.00 of actual plumbing cost – minimum \$50.00 plus \$25.00 inspection fee

New water heater - \$25.00 plus \$25.00 inspection fee

(Replace, alter, addition or repair)

Extension or repair of plumbing system within any existing building or structure \$2.00 per \$1,000.00 of actual plumbing cost – minimum - \$50.00 plus \$25.00 inspection fee

Electric Permits (NEW)

Temporary service - \$25.00

One & two family dwelling - \$50.00 plus \$25.00 inspection fee

Multi-family – Three or more family dwelling \$2.00 per \$1,000.00 of actual electrical cost plus \$5.00 per meter – minimum - \$50.00 plus \$25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - \$2.00 per \$1,000.00 of actual electrical cost – minimum - \$50.00 plus \$25.00 inspection fee

(Replace, alter, addition or repair)

One & two family dwelling – change of service or wiring for additional circuits - \$25.00 plus \$25.00 inspection fee

Three or more family dwelling - \$2.00 per \$1,000.00 of actual electrical cost plus \$5.00 per meter – minimum \$50.00 plus \$25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - \$2.00 per \$1,000.00 of actual electrical cost – minimum - \$50.00 plus \$25.00 inspection fee

(Complete rewire)

One & two family dwelling – \$50.00 plus \$25.00 inspection fee

Three or more family dwelling - \$2.00 per \$1,000.00 of actual electrical cost plus \$5.00 per meter – minimum - \$50.00 plus \$25.00 inspection fee

Commercial, institutional, school, church or industrial building or structure - \$2.00 per \$1,000.00 of actual electrical cost – minimum - \$50.00 plus \$25.00 inspection fee

H.V.A.C.

(NEW)

One & two family dwelling – \$50.00 plus \$25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure - \$2.00 per \$1,000.00 of actual heating and air conditioning cost – minimum \$50.00 plus \$25.00 inspection fee (per unit)

DUCT WORK (RES & COM) - \$25.00 plus inspection of \$25.00 unless other work is being done with an inspection fee

(Extension, repair or alteration)

One & two family dwelling : (furnace) - \$25.00 plus \$25.00 inspection fee
(air conditioning) - \$25.00 plus \$25.00 inspection fee
(combination furnace and air conditioning unit or heat pump) - \$50.00 plus \$25.00 inspection fee

Three or more family dwelling, commercial, institutional, school, church or industrial building or structure – Within an existing building or structure - \$2.00 per \$1,000.00 of actual heating and air conditioning cost – minimum \$50.00 plus \$25.00 inspection fee (per unit)

Installation, alteration, extension or replacement of air handling equipment for the removal of smoke and grease-laden vapors from cooking equipment - \$25.00 plus \$25.00 inspection fee (per unit)

Geothermal underground loop - \$25.00 per installation

Fire Suppression

Installation, alteration, extension or replacement of a (FIRE EXTINGUISHING SYSTEM) within a building, structure or premises - \$2.00 per \$1,000.00 of actual cost – minimum \$50.00 plus \$25.00 inspection fee

Installation, alteration, extension or replacement of a (FIRE ALARM SYSTEM) within a building, structure or premises - \$2.00 per \$1,000.00 of actual cost – minimum \$50.00 plus \$25.00 inspection fee

Information Inquiry

On a property for code violations, use & zoning or occupancy certificate requests must be done in writing, review fee.....\$35.00

Temporary Structures

Commercial Mobile unit - \$100.00 (per year)

Residential - \$50.00 (per year)

Tents – (with or without sides - \$50.00)

Outdoor Advertising (ALL SIGNS MUST COMPLY TO ORDINANCE)

Pole, Ground or Free Standing and Projecting-----\$25.00

Wall, Roof and Awning-----\$15.00 Temporary-----\$10.00 (30 Days)

Billboards and Off Premises \$25.00 plus \$20.00 for additional face on same sign.

Cluster Signs \$30.00 Initial Installation \$20.00 for each post-installation addition
(tenant add-on)

PENALTY

Start work without permit:

An additional fee will be assessed and added to the cost of a Permit when construction, demolition or installation work commences prior to the issuance of a Permit.

1st Offense - \$100.00

2nd Offense - \$200.00

3rd Offense – referred to City Court pursuant to section 152.99.

Inspections (not called in)

For Building, Demo, HVAC, Plumbing, Electrical, Fire Alarm & Fire Suppression

If the Building Commissioner's Office is not notified for required inspections the contractor will be assessed a fee of \$50.00.

LICENSE/REGISTRATION FEES

** Local registration/license must be current before a permit will be issued to a contractor.

Plumbing Registration – (Expires December 31st of every year)

Must have a State Master Plumber License on file to become registered locally.

New Registration - \$150.00

Renewal - 100.00

Electric License – (Expires December 31st of every year)

New License - \$150.00

Renewal - \$100.00

Bond - \$5,000

Liability - \$500,000

HVAC License – (Expires December 31st of every year) (All Classifications)

New License - \$150.00

Renewal - \$100.00

Bond - \$5,000

Liability - \$500,000

Fire Alarm/Suppression Registration – (Expires December 31st of every year)

New Registration - \$150.00

Renewal - \$100.00

Surety Bond - \$5,000

Liability - \$500,000

Demo - Surety Bond \$5,000

Sign - Liability \$300,000