

**Three copies of the Application must be submitted for processing three (3) weeks prior to Date of Event**  
To process application: print application, complete all \*Required fields, submit application to the Board of Works via regular mail or hand deliver to: Linda Hayes – Street Department, 5790 W. Kilgore Avenue, Muncie IN 47304  
For further assistance please contact Linda Hayes at 765-747-4847 or 765-747-4878  
Between the hours of 7:00 a.m. to 3:00 p.m. Monday thru Friday

**Noise Exemption Authorization Application  
Pursuant to Chapter 100 of the Muncie City Code**

\*Date of Event: \_\_\_\_\_

\*Requested By: \_\_\_\_\_  
(Name of Business or Organization and Individual's Name)

\*Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

\*Daytime Phone Number: \_\_\_\_\_

\*Evening Phone Number: \_\_\_\_\_

\*Address of Event: \_\_\_\_\_

\*Time of Event \_\_\_\_\_ AM/PM Duration Time for Event \_\_\_\_\_ Hours

\*Number of people attending event \_\_\_\_\_

\*Type of Event: \_\_\_\_\_

\*Type of level of Noise: \_\_\_\_\_

**Board of Public Works and Safety**

\_\_\_\_\_  
**John Quirk, President**

\_\_\_\_\_  
**Roger Overbey, Vice-President**

\_\_\_\_\_  
**Bobbie Clemens, Secretary**

Authorized this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Applicants are required to attend the weekly meeting of the Board of Public Works and Safety to address the members of the Board and explain your request. The Board meets each Wednesday at **9:00 AM** in the City Hall Auditorium. If an applicant does not attend the meeting, the request will be tabled or denied until additional information is provided to the Board at a regularly scheduled meeting.

A request for an exemption effective after 12:00 AM will not be approved without an applicant addressing the Board and speaking to the impact upon the surrounding neighborhood. Evidence of support from neighbors impacted by the noise may be requested.