

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for August 12th, 2020 meeting
5. Register of Claims
6. Tree trimming quotes and contract approval
7. Request for a residential handicap parking space at 809 W 5th St
8. Noise Exemption and Street Closure for 2nd Chance Dads
9. Noise Exemption for 904 E Willard
10. Agreement bet City of Muncie and Craig Wright
11. Contract bet City of Muncie and ecoRehab
12. Easement Agreement bet City of Muncie and Board of Commissioners of Delaware County
13. Noise Exemption for BSU Program Board
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
August 19th, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Jerry Wise, Ted Baker
4. **Board of Works Minutes for August 12th 2020:** President Gregory entertained a motion. Ted Baker moved to approve minutes from the August 12th, 2020 meeting as printed. Jerry Wise provided the second. Motion passed by voice vote.
5. **Register of Claims:** Trent Conway, City Controller started the claims by saying that he did not have anything to bring to the attention to the board. President Gregory and Ted Baker did not have any questions. Jerry had a several questions starting on page 1 for Ally Financial for **\$638.12**, Trent answered by saying that is the Mayor vehicle lease. Page 2 Covetrus for **\$1,780.28** and **\$251.87**, Trent answered that is for the Animal Shelter to get medical supplies. Page 3 **\$40,976.67** he stated Trent answered that by saying it was street lights billing. Page 4 Nickloy & Barry, LLP, Trent answered saying that was Legal Counsel. Page 6 AgBest for **\$1,671.48**, Trent answered by saying that was Fuel. Jerry also had a question on why the city uses AgBest and G&G Oil, Trent is going to figure out why both companies are being used. Page 12 Guardian Tracking **\$3,106.00**, Trent said he would figure that out and explain next meeting. Page 12 Metric Environmental for **\$10,753.29**, Trent said that was an environmental study for the Old Duffy Tool. Page 13 for Gracie E Murphy and Rashad Greenleaf for **\$800.00** a piece, Trent answered by saying that is used to staff the homeless shelter, it is a onetime payment. Trent Conway, City Controller presented **Board of Works** Claims payment dated **8.21.20** there are **223 Records** for a total amount **\$377,197.28**. Ted Baker moved to approve Board of Works claims as presented. Jerry Wise provided the second. Motion passed by voice vote.
6. **Tree Trimming Quotes and Contract Approval:**
 Brian Stephens-Hotopp, City Engineer is requesting approval for quotes for Tree removal for the Riverside Trail. He is recommending the board go with the lowest quote that would my My Tree Sons. President Gregory asked if the city has worked with any of these companies in the past. Brian answered by saying yes, and they are also reputable through the cities Urban Forester. It's under the \$50,000.00 so they did not have to do the formal solicitation process.

Gillette/Dulling Tree Landscape, LLC	\$22,520.00
Josh Newsome's Tree Surgery	\$20,000.00
My Tree Sons	\$13,100.00
7. **Request for a residential Handicap parking space at 809 w 5th St:**
 William Chambers, Supervisor for Public Works came before the board on behalf of Shirely Beale. This is a renewal for another 2 years for a sign to be installed. He is

needing this because she depends no MITS plus for her transportation and they request she keeps this spot for easy pick up and drop off. President Gregory entertained a motion. Ted Baker moved to approve the Residential Handicap parking spot. Jerry Wise provided the second. Motion passed by voice vote.

8. Noise Exemption and Street Closure for 2nd Chance Dads:

Kenneth West, Delaware County Sheriff's Department is requesting approval for a Community outreach event for local businesses, citizens, Muncie Police Department, and the Sheriff's Office to come together. This event will take place August 22nd, 2020 on Kirby between Penn and Seymour. They are requesting to close the road and they will have a DJ present. The event time will be from 4:00 PM to 8:00 PM. There will be no alcohol and they will be providing masks for this event. They anticipate around 100 participants. President Gregory entertained a motion. Ted Baker moved to approve the Noise exemption and street closure as presented. Jerry Wise provided the second. Motion passed by voice vote.

9. Noise Exemption for 904 E Willard:

No one came to address the Board of Works, however this is an event that has been going on for the past few weeks. Willie Johnson normally comes and explains that he is going to have a DJ and a party of around 50 people at 904 E Willard from 7:00 PM to 3:00 AM. We have not received any complaints in the past on this event so the board went ahead and approved the request. President Gregory entertained a motion. Ted Baker moved approve the Noise exemption. Jerry Wise provided the second. Motion passed by voice vote.

10. Agreement bet City of Muncie and Craig Wright:

Mayor Dan Ridenour came before the board to seek approval for an agreement between the City of Muncie and Craig Wright for auditing and consulting services on financial side due to the upcoming budget. This service will be paid out of the Mayors EDIT fund. Craig will be paid **\$1,031.25** per week and the agreement is dated from 8/17/2020 until 12/31/2020, however the Mayor believes it may only be until October. They are doing this for as long as needed before the end of the year. President Gregory entertained a motion. Ted Baker moved approve agreement. Jerry Wise provided the second. Motion passed by voice vote.

11. Contract bet City of Muncie and ecoRehab:

Zane Bishopp came before the board asking for approval of a contract between the City of Muncie and ecoRehab for 1125 W. Kilgore Ave for a contract amount of **\$70,000.00** that is reimbursable though the federal grant. The Project is to rehab a single family house for income-qualified homebuyers that will be Energy-Efficient. Zane estimates the completion to be February of 2021. Jerry Wise asked how many houses they are able to do per year according to their budget, Zane answered by saying normally 6 or 7 per year. Community Development must submit this to the CDHO-eligible project under HOME regulations for approval of the property that was submitted. Audie Barger approached the podium asking how much is appropriated for this job, Zane answered by saying the price. Jerry Wise stated that he did not agree with this project due to us not getting as much back as we put into the project. Zane answered by saying they do not make any money on the projects it is to help stimulate our economy under the HOME even investments partnership program that uses federal fund to help disinvested economies. President Gregory entertained a motion. Ted Baker moved approve the contract. Jerry Wise provided the second. Motion passed by voice vote.

12. Easement Agreement bet City of Muncie and Board of Commissioners of

Delaware County: Brad Bookout, director of Economic and Redevelopment for Delaware County, came before the board to ask for an easement agreement that is under the City of Muncie's ownership. This will be for sidewalk and trail connection to the Industrial center as well as an outlet for recreation on the Southside of Muncie. Muncie Delaware County of Redevelopment will be paying for this project at no cost to the city. The Mayor, Legal Counsel, as well as the City Engineer has given approval to the County for the grant of easement. This trail will be on Cowan road between Fuson and Hoyt, 26th between Tillotson and Cowan, and Tillotson between Memorial and Hoyt. The easement that the city will be donating is at Hoyt and Cowan road. This trail will be an asphalt path that is 10 feet wide. President Gregory entertained a motion.

Ted Baker moved approve agreement. Jerry Wise provided the second. Motion passed by voice vote.

13. Noise Exemption for Ball State University Program Board: Faith Renken, BSU Program Board is requesting approval on 8/28/2020 from 6:00 PM to 11:00 PM for a Movie on the Quad. They are expecting general crown noise and around 250 individuals. President Gregory asked Faith if they were going to comply with the social distancing guidelines, Faith answered by saying they were complying with all of the procedures of Ball State University and the CDCs guidelines. President Gregory entertained a motion. Ted Baker moved approve the Noise exemption. Jerry Wise provided the second. Motion passed by voice vote.

Audie Barber came before the board requesting they move the meetings to the evening, due to most citizens being at work during the Board of Public Works and Safety meeting. -No action was taken-

14. Adjournment: There being no further business President Gregory adjourned meeting at 9:30 a.m.

We will meet next Wednesday, August 26th, 2020.

Board of Public Works and Safety

Linda Gregory, President

Jerry Wise, Vice-President

Ted Baker, Secretary

Linda Hayes, Recording Secretary