

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for August 19<sup>th</sup>, 2020 meeting
5. Register of Claims
6. Street Closure for 17<sup>th</sup> & Port
7. Amendment to the Subrecipient Agreement bet Community Development and Whitley Community Council
8. Architecture Services bet City of Muncie and Jones Petrie Rafinski
9. Contract for the Demolition of 1623 S Jefferson
10. Agreement between City of Muncie and Safe Haven Baby Box
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**August 26th, 2020 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Jerry Wise, Ted Baker
4. **Board of Works Minutes for August 12<sup>th</sup>, 2020:** President Gregory noted that their needed to be one addition on the minutes, she requested Audie Barbers comment be added to the minutes. President Gregory entertained a motion. Jerry Wise moved to approve minutes from the August 12<sup>th</sup>, 2020 meeting as printed. Ted Baker provided the second. Motion passed by voice vote.
5. **Register of Claims:** Trent Conway, City Controller started the claims by answering the questions from last meeting from the board. Guardian Tracking is a new system for tracing the performance of their employees. Trent also answered if we owned the Old Duffy that we did environmental testing on and we are indeed the owners of that property. The only item that Trent wanted to bring to the boards attention was on page 4 'Barnes & Thornburg, LLP' for **\$15,000.00** this is a onetime fee for legal services to help with our COVID-19 grant money that was received from the state. President Gregory had a question on page 8 for 'BOW - Covid' Grant fund that is a deficit. Trent said they had to set up a new fund to track all of the expenses for refunds from the state. Under that was Dell Computer Corporation for **\$5,694.58**, Trent answered by saying this was a server upgrade to help telecommuting. Trent Conway, City Controller presented **Board of Works** Claims payment dated **8.28.20** there are **296 Records** for a total amount **\$518,538.88**. Ted Baker moved to approve Board of Works claims as presented. Jerry Wise provided the second. Motion passed by voice vote.
6. **Street Closure for Sanitary Sewer Repair at 17<sup>th</sup> & Port for Bowen Engineering:** Brian Stephens-Hotopp came before the board on behalf of Bowen for the Street Closure for Sanitary Sewer Repair at 17<sup>th</sup> & Port that will be done in 4 separate phases starting 8/31/2020 through 11/6/2020. Brian told the board to look at the Maintenance of Traffic Control plans to see how they will be dealing with the traffic. President Gregory entertained a motion. Ted Baker moved to approve the quote as presented. Jerry Wise provided the second. Motion passed by voice vote.
7. **Amendment to the 2019 Subrecipient agreement bet Community Development and Whitley Community Council:** Brad King came before the board to ask for approval of a contract for operational support/service dollar of an additional **\$8,800** that will not exceed **\$17,600.00**. President Gregory asked why they were doing this and Brad answered by saying they have the need and Community Development had the funding to help them out. President Gregory entertained a motion. Ted Baker moved to approve the amendment. Jerry Wise provided the second. Motion passed by voice vote.
8. **Architecture Services bet City of Muncie and Jones Petrie Rafinski:** Brad King requested out proposals for architecture services, and it was awarded since they were the most responsive and lowest price. This contract will not exceed **\$19,900.00** this will be for 7 different projects. President Gregory entertained a motion. Ted Baker moved to

approve the Noise exemption and street closure as presented. Jerry Wise provided the second. Motion passed by voice vote.

**9. Contract for Demolition of a property at 1623 S Jefferson:** Brad King said they only received 1 quote for single project that they were trying to assist another non-for-profit with, so they will need to redo the process. -No action was taken-

**10. Agreement between City of Muncie and Safe Haven Baby Box(SHBB):** Kris Swanson came before the board for approval of the installation of a safe haven baby box at Fire Station 1. This is the most centralized location and the easiest to install, due to the training center. The PCA will cover all of the cost/maintenance for this. President Gregory asked how many there are in the community? Kris believes there are 34 in Indiana, the closest one being in Fortville around an hour away. These boxes are temperature maintained safety deposit like boxes that will trigger an alarm to First responders within minutes. This will give mothers who have delivered within 30 days the opportunity to give their baby up if they are not able to for reasons from Mental health, drug abuse, physical abuse or just not being able to properly provide. We had an incident in our community where a mother gave her child up at the Hospital. This prevents babies from being disposed of and left out in the elements when unwanted. President Gregory asked how many babies have been turned over, Kris believes it was 8 children in all of Indiana for the last 4 or 5 years that these have been installed. When the baby is put into the box it will trigger an alarm to notify proper authorities. President Gregory entertained a motion. Ted Baker moved approve the Noise exemption. Jerry Wise provided the second. Motion passed by voice vote.

**11. Adjournment:** There being no further business President Gregory adjourned meeting at 9:15 a.m.

We will meet next Wednesday, September 2nd, 2020.

#### **Board of Public Works and Safety**

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**Linda Gregory, President**

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**Jerry Wise, Vice-President**

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**Ted Baker, Secretary**

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**Linda Hayes, Recording Secretary**