

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for July 15, 2020 meeting
5. Register of Claims
6. Sheryl Crowder – Street Closure for Ivy Tech
7. Brad King – Lead inspection abatement
8. Announcement from President Gregory
9. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JULY 22nd, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Ted Baker, Jerry Wise
4. **Board of Works Minutes for July 15 2020:** President Gregory entertained a motion. Ted Baker moved to approve minutes from the July 15th, 2020 meeting as printed. Jerry Wise provided the second. Motion passed by voice vote.

5. **Register of Claims:** Trent Conway, City Controller commented this week's claims were pretty straight forward. The only claim Trent thought he would like to bring attention to is the purchase of a new police vehicle on the bottom of page 7. They had appropriated for these months ago, they are just now being made then shipped out. Ted wanted to make it known that the unemployment claims were this period was a little over \$13,000. Jerry wise wanted to point out that the hardest Hits fund acct was in the negatives. Trent told Jerry that this particular account was reimbursable; they are just waiting on the reimbursements through the federal government. President Gregory wanted to ask what Comcast was being paid for on page 1, besides the fire Department. Trent is going to do some research to find out he said it might be a split bill for internet for another department.

Trent Conway, City Controller presented the **Board of Works EFT** payment dated **7.17.2020** there is **2 Records** for a total amount of **\$165.60** for **Parks Department**. No comments or questions for Trent Conway. President Gregory entertained a motion. Ted Baker moved to approve EFT claim as presented. Jerry Wise provided the second. Motion passed by voice vote.

Trent Conway, City Controller presented the **Board of Works EFT** payment dated **7.17.2020** there is **1 Record** for a total amount of **\$720.00** for **Board of Works**. No comments or questions for Trent Conway. President Gregory entertained a motion. Ted Baker moved to approve EFT claim as presented. Jerry Wise provided the second. Motion passed by voice vote.

President Gregory asked if there were any other questions or comments. Trent Conway, City Controller presented **Board of Works Claims** payment dated **7.24.20** there are **179 Records** for a **total amount \$625,159.48** Ted Baker moved to approve Board of Works claims as presented. Jerry Wise provided the second. Motion passed by voice vote.

6. **Cheryl Crowder – Street Closure for Walnut bet Charles and the Round a bout**
 Cheryl Crowder, Event Coordinator Downtown Development is requesting S Walnut Street to be closed from Charles to the downtown round a bout. This event will take place from 10:00 am to 2:00 pm on August 1st. They are requesting the road to be closed due to live wires that will be stretching along S Walnut Street to cannon commons where family and friends can gather to watch a live feed of IvyTechs graduating class receive their diplomas. She also stated that they have coverings for the cable wires that would stretch on the High Street side, so that side would not need a closure. She got approval from The Deputy Police Chief Melissa Peas and approval from Samara Williams the office manager of the Fire Chief. President Gregory is requesting Cheryl to touch base with the fire Chief as he is the responsible party. Ted Baker moved to approve the Closure as presented. Jerry Wise provided the second. Motion passed by voice vote.

7. Brad King, Community Development – a Lead Inspection / Risk Assessment (LIRA) contract with Air Management Techniques Inc:

Brad is requesting approval the requests for proposal services lead inspection and risk assessments City Council approved the acceptance for a lead abatement grant that was approved by City council back in September of 2019 for the Indiana Community Development Housing Authority for **\$324,742.00**. This contract goes along with fulfilling that contract. They brought in 7 different proposals they are requesting it be awarded to Air Management Techniques, Inc. they were not only the lowest and in the city of Muncie, most responsive bid, quickest start date, They have a long history of working together as AMT does their asbestos inspections for the residential clearance programs. It will not exceed **\$68,750.00** the total is based on site visits, the number of wipes they will have to take, and the number of scopes they will have to provide. The price has a cushion due to not knowing how many wipes each house will take exactly. Ted Baker asked Brad who the other bids were: American Inc by Valparaiso ATC, Workplace Safety and Health Company, IEP Group, AEGIS Environmental Inc, and ACT Environmental. President Gregory made a motion to approve the contract. Ted Baker made a motion to approve the contract as presented. Jerry Wise provided the second.

8. President Gregory wanted to announce to the board member and the public she had been forwarded a request that Walmart wants to have an Drive-in Movie Event on October. She does not believe the board would not need to take any action as it would be on private property. The only possible requirement from the Board of Works would possibly be a Noise exemption for the general noise that would be from. President Gregory is requesting Brian Stephens-Hotopp to follow up with Walmart to let them know that unless they think they will have a noise issue or closing of any city streets, she does not see where the Board of works would need to be involved.

9. Adjournment: There being no further business President Gregory adjourned meeting at 9:17 a.m.

We will meet next Wednesday, July 29, 2020.

Board of Public Works and Safety

Linda Gregory, President

Jerry Wise, Vice-President

Ted Baker, Secretary

Linda Hayes, Recording Secretary