

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for October 14th, 2020 meeting
5. Register of Claims
6. Open Bids for United Day Care Center - HVAC
7. Open Bids for Bridges - Fence
8. Right-of-Way Dedication from Muncie Redevelopment Commission to the City of Muncie for 2727 S. Macedonia Ave.
9. Acceptance of Right-of-Way for Wheeling Avenue Property
10. Minnetrista Central Neighborhood Association Street Closing & Noise Exemption
11. Acceptance of Quote for Two 2020 Medstat Vehicles for Muncie Fire Department
12. Acceptance of Quote for John Deere Tractors for Prairie Creek Reservoir
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
October 21st, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:01 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Jerry Wise, Ted Baker
4. **Board of Works Minutes for October 14, 2020:** President Gregory entertained a motion to approve the minutes from last week. Ted Baker moved to approve minutes from the October 14, 2020 meeting as printed. Jerry Wise provided the second. Motion passed by voice vote.
5. **Register of Claims:** Trent Conway, City Controller reported there is one thing before we get to this week's claims. There was question from two weeks ago that I do not think has not been answered yet, regarding **Steven R. Jenkins Company** for **\$154.50** for the Muncie Police Department for a badge that they had purchased. I have a few items I want to bring to your attention on Page #4 **Resolve Tech \$6,654.71** is for preventative maintenance on our HVAC system. Page #5 **IU Hall Memorial Hospital \$5,934.42** and **\$2,442.80** is for Medical Supplies for fire department. Page #6 **Legal Settlements** – several legal bills paid for Police litigation charges there. Page #8 **COVID Grant** Police Motorola **\$32,766.44** Radio equipment for new police vehicles.

Ted Baker and Jerry Wise had no questions for Trent.

Linda Gregory has question on page #11 MPD Federal Forfeiture claim for **Resillite Sports Products** for **\$4,137.50** Trent explained this is something like a wrestling mat for the MPD gym downstairs. Linda noticed that we had several unemployment's claims again this time but in nearly every instance, there was an expense and there also a credit can you tell me about that. Trent Conway reported that the State through the COVID they gave self-insured employers or people who pay for their unemployment as it comes they gave them a credit of roughly 50%. Every month we will get the last months unemployment but we also will get a credit for that month as well. Linda then asked if we how long those will last. Trent reported that they should be tapering off you can only claim it for 26 weeks in a year period.

President Gregory entertained a motion. Ted Baker moved to accept **247** Records for a total amount of **\$588,296.31** as presented. Jerry Wise provided the second. Motion passed by voice vote.

Linda Gregory made one other comment you provided us with year to date listing of all accounts and I haven't had a chance to go over it all though I noticed in most cases they are running 75% of the expenses which is where we would expect to be at this point. I did notice under the CDBG years both for HOME. We have some high negatives in some places, so I wonder what the status is on them. Trent Conway explained that we are cleaning those up, the difficulty that we are having with that is the reimbursements. Therefore, when pay for something out of one fund you should be putting the reimbursements in another fund and that was not happening so over the several years. Therefore, as we cleaning those up, we are moving those expenses to where the reimbursement is or the reimbursement to the wherever the expense is. Linda asked

what the time line is for that, Trent replied hopefully before I am gone which is November 30, 2020.

6. **Open Bids for United Day Care Center – HVAC:** Brad King came forward and reported that his office put out several bid requests for public facilities or different non-for-profit facilities across the city. United Day Care Center is in need of a HVAC unit for the front portion of their building. The following bids were opened from:

Lehman’s of Anderson IN 1023 W. 38 th St. Anderson, IN 46013	Sater Electric 14416 W. Main St. Daleville, IN 47334
\$ 24,481.00	\$ 32,123.00

Brad King requested to take bids under advisement for one week for review. President Gregory entertained a motion. Ted Baker moved to take HVAC bids under advisement. Jerry Wise provided the second. Motion passed by voice vote.

7. **Open Bids for Bridges – Fence:** Brad King reported that we have another project for Bridges, which pertains to the apartment building behind their office. No bids were submitted to the City Clerk’s Office.

8. **Right-of-Way Dedication from Muncie Redevelopment Commission to the City of Muncie for 2727 S. Macedonia Avenue:** Brian Stephens-Hotopp, City Engineer reported that is the first of several housekeeping items that is going to be done with MRC. There are several properties that the MRC owns that the right-of-way was never established for so instead of a platted right-of-way for some of the parcels the property extends to the center of the road. We are trying to create a right-of-way establishment for those properties MRC owns prior to any land transfer from MRC to another entity. This property on the west of Macedonia Avenue between 21st & 22nd Street. President Gregory entertained a motion to approve right-of-way dedication. Jerry Wise moved to accept right-of-way dedication for 2727 S. Macedonia as presented. Ted Baker provided the second. Motion passed by voice vote.

9. **Acceptance of Right-of-Way for Wheeling Avenue Property:** Brian Stephens-Hotopp, City Engineer came forward and reported at the beginning of the year as you may remember we discussed a matter of monuments at the intersection of Wheeling Avenue & Cowing Drive. At that time, we did some contract amendments with E & B Paving to make sure we were able to remove and store those monuments during the construction. There is a small piece of land on the southwest corner that is going to require in order putting those monuments back. There had been preliminary discussions with that landowner since the project started is deceased and we are dealing with the estate so that process took a little bit longer. Right-of-Way acceptance has been executed on the owner side of things and I am asking the Board of Works to provide authorization again for me to sign for the acceptance of the right-of-way for that project. President Gregory entertained a motion. Ted Baker moved to accept right-of-way for Wheeling Avenue project as presented. Jerry Wise provided the second. Jerry Wise also asked a question are taking some of the landing making it a street. Brian explained at that is going to be acquired is not part of the road project, it is really additional land for the monument to be erected upon. President Gregory called for a vote, motion passed by voice vote.

10. **Minnetrista Central Neighborhood Association Street Closing & Noise Exemption:** Brian Stephens-Hotopp, City Engineer presented street closing and noise exemption from Minnetrista Central Neighborhood Association, Zane Bishop for October 23, 2020 from 6:00 p.m. to 10:00 p.m. close Jefferson Street alley 1200 N. to Highland Avenue for Block Party/Movie Screening. All documents are in order. President Gregory entertained a motion. Jerry Wise moved to approve street closure and noise exemption as presented. Ted Baker provided the second. Motion passed by voice vote.

11. **Acceptance of Quote for Two 2020 Medstat Vehicles for Muncie Fire Department:** Dustin Clark came forward to speak to board members “The Muncie Fire Department serves as the primary EMS provider for approx. 70-thousand citizens of the City of Muncie Indiana. They, like most EMS providers, are struggling to find ways to deal with the increase complexities of the Covid 19 situation. With the heightened need to accommodate patients in urban situations, isolated groups, and quarantine situations. The need to have a flexible, safe, and Covid complaint mobile med unit has become paramount. The leadership staff has identified the MedStat 500 unit as the solution to many of the problems they face undertaking dealing with Covid possible patients. Their selection of this UTV Ambulance comes from mitigating several factors.

- The patient should be over 2 meters away from the driver a bulkhead is required.
- The removal of non-essential equipment from the vehicle or moving non-essential equipment to a closed compartment
- Sealed cupboards and compartments or remove from the cupboard
- An alternative transport options for urban use, to go where older standard ambulances can not
- Air conditioning or ventilation on vehicles must be set to extract and not recirculate the air within the vehicle
- Removal non-essential persons (such as observers, family members) are not to travel within the patient compartment with a possible or confined case, unless the patient is a child who requires conveyance, in this case it is acceptable for a parent or guardian to accompany the child
- Ability to quickly drive to nearest medical facility or ambulance station

After extensive research, the MedStat 500 has exceed in all seven area. This unit is specially designed for urban use. This unit also has the possibility to be used to convey by rapid response over multiple surfaces not just paved roads. This vehicle will scale curbs, stairs, uneven ground, soft turf, it is sand capable, force water, and has a ground clearance up to 13 inches. In short, it can be used in backyards, alleyways, events, and small city streets, where a standard ambulance is unable to go.

It provides for Patient Isolation, as it is built in two independent units. The rear cab can be bulkhead sealed; all nonessential equipment has been removed. Excess storage has been reduced to life saving critical illness essentials. All surfaced are powder coated both interior and exterior. This a concerted effort to aid in the decontamination of body fluids and coronavirus pathogens. These nonporous surfaces are designed to decrease the transferability of the Coronavirus and other communicable diseases. It is possible that these viruses can survive in the environment with the contamination on surfaces for up to 72 hours, so thorough environment decontamination is vital.

Where equipment is used on-scene for assessing/treating patients, which are not conveyed the equipment can be decontaminated using universal sanitizing wipes or equivalent approved disinfectant. As new information comes out and other technologies are adapted to meet this Covid crisis, the installation of the UV light placed in the rear section of the vehicle is now considered essential to EMS personnel safety. A professor of civil and environmental engineering at the University of New Hampshire, said germicidal UVC light is able to kill SARS-CoV-2, the virus that causes COVID-19. Multiple studies have shown that it can kill other viruses, including influenza and other seasonal coronaviruses. With the use of supplemental sanitizing agents, there can be up to 99.999% to 99.999999% elimination rate of the Covid-19 virus. Where these could not be used, a specialized fabric seat has been installed that is resident to absorption and blood borne pathogens, viruses and bacteria. PPE must be work by all staff and have direct contact with a possible or confirmed COVID-19 patient and within 2 meters of the patient. If the vehicle as a closed bulkhead between the patient compartment cab and the PPE must not be work driving or within the vehicle cab. These two MedStat 500 units are assigned to the #1 Fire Station. We will purchase two MidStat vehicles through CARES grant funding both units cost \$153,260. We have sign off from the City Attorney, City Controller and Mayor. These vehicles will used during special events such as Iron Man Triathlon, BSU Football games, etc.

President Gregory entertained a motion. Ted Baker moved to accept purchase of Two 2020 Medstat Vehicles for Muncie Fire Department as discussed. Jerry Wise provided the second. Motion passed by voice vote.

- 12. Acceptance of Quote for John Deere Tractors for Prairie Creek Reservoir:** Dustin Clark representing Prairie Creek Reservoir, if you were not aware we were able to purchase the first piece of new equipment in about 25 years prior to this year with the help of Mayor Ridenour and Controller Trent Conway. They are literally and manually manhandling four, five to six people per dock 370 some odd times both putting in and taking out, this is multiple month process. The staff we have are somewhat mature to keep doing this backbreaking work is difficult in cold water, last year the piers were not completed until after January of 2020. All deck boards have to carry out individually and the walk boards have to carry out in sets. Due to COVID 19, a lot more people came out to Prairie Creek and purchasing this piece of equipment will free up staff to start landscaping, fix restrooms and make areas ADA compliant. We have money in our Capital Equipment Fund to purchase the John Deere 4066M Heavy Duty Compact Utility Tractor.

Dylan Weese Ag-Pro Companies 3060 Barber Rd. Norton, OH 44203	Justin Womack Ag-Pro 867 Cedar Ave. SW Rome, GA 30161	Jeremy May Reynolds Farm Equip. 2220 E. McGalliard Rd. Muncie, IN 47303
\$ 47,076.74	\$ 42,699.99	\$ 36,899.00
Trade in Price		\$ 17,000.00
		\$ 19,899.00

President Gregory entertained a motion. Jerry Wise moved to accept quote from Reynolds Farm Equipment. Ted Baker provided the second. Motion passed by voice vote.

- 13. Adjournment:** There being no further business President Gregory adjourned meeting at 9:30 a.m.

We will meet next Wednesday, October 28, 2020.

Board of Public Works and Safety

Linda Gregory, President

Jerry Wise, Vice-President

Ted Baker, Secretary

Linda Hayes, Recording Secretary