

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for October 28th, 2020 meeting
5. Register of Claims
6. Acceptance of Bid for United Day Care Center - HVAC
7. Community Development to Muncie Redevelopment Commission transfer of property
8. Recommendation of Paving Quote for Fire Station #6
9. Open Bids for Bridges Community Services - Restroom
10. Open Bids for Residential Rehabilitation Bid for 407 W. 8<sup>th</sup> Street
11. Open Bids for Roofing Repair Blood-N-Fire Inside Out Building on Madison Street:
12. Open Bids for Roofing Repair Boys & Girls Club on Madison Street
13. Jeff Robinson City Council District #2
14. Jerry Wise
15. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**November 4th, 2020 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.

**2. Pledge of Allegiance**

3. **Roll Call Members Present:** Linda Gregory, Ted Baker

4. **Board of Works Minutes for October 28, 2020:** President Gregory entertained a motion to approve the minutes from last week. Ted Baker moved to approve minutes from the October 28, 2020 meeting as printed. Linda Gregory provided the second. Motion passed by voice vote.

5. **Register of Claims:** Trent Conway, City Controller commented there are a few claims I would like to bring to the Board's attention today, first one is on **page #5 Delaware County Auditor \$200,000**. Third quarter payment for the 911 center for agreement the city has with the County. **Page #11 Heartland Ambulance Service LLC \$99,500** this is the monthly billing for them to provide paramedics for the City of Muncie. Page #20 Hardest Hit Fund Blight Elimination Program, which is now complete, but we still see final invoices come in for that program.

Ted Baker asked a question on **Page #8 Ascension St. Vincent Public Safety \$10,854.86** Trent explained this is for some of the medical test that the Police Officers have to go through for pension board. **Page #16 Pavement Solutions, Inc. \$115,166.45** Brian Stephens-Hotopp, City Engineer reported that they were doing crack sealing for road restoration work for the Street Department.

Linda Gregory on **Page #2 Amanda Dunnuck \$1,379.94** I assume this is a reimbursement there again it is not very explanatory. Trent explained those were the monitors that we sitting in the auditorium that we moved from the center walk isle at the last meeting.

President Gregory entertained a motion. Ted Baker moved to accept **319 records** for a total amount of **\$1,120,081.48** as presented. Linda Gregory provided the second. Motion passed by voice vote.

6. **Acceptance of bid for United Day Care Center – HVAC:** Gretchen Cheesman, Director of Community Development Office requested that this item stay on the table.

7. **Community Development to Muncie Redevelopment Commission transfer of property:** Gretchen Cheesman, Director of Community Development Office informed the Board that CD acquired six vacant lots in 2000 for the purpose of new construction as a part of the HOPE VI project; the lots were never built on. In January of 2018, the MRC approved the acceptance of the lots from CE; the lots were never transferred. CD counsel Bill Hughes drafted a BOW Resolution, deed, and sales disclosure form to approve the transfer. Mayor Ridenour, acting MRC Director, affirmed the acceptance. President Gregory entertained a motion. Ted Baker moved to accept Resolution 2020-01 and transfer as presented. Linda Gregory provided the second. Motion passed by voice vote.

Linda Gregory asked the Gretchen Cheesman was aware of a mice infestation at Price Hall. Linda stated that she knows someone who works there and has not been able to work because of the mice infestation. She feels it started because of the number of vacant houses being demolished within the area of Price Hall has caused the mice to seek shelter elsewhere. Gretchen Cheesman informed the board that any demolitions were because of the blight requires extermination of rodent and insects. Gretchen was asked by President Gregory look into situation.

- 8. Recommendation of Paving Quote for Fire Station #6:** Brian Stephens-Hotopp, City Engineer please use this letter as my review and recommendation for the award of the quote for resurfacing of the drive for Fire Station #6. These quotes were received on October 13, 2020 and fall below the \$50,000 threshold requiring a public opening of the received quotes.

- American Asphalt \$19,170.00
- Muncie Paving \$17,000.00
- E & B Paving Did not submit on this project

It is my recommendation that the City select Muncie Paving for the milling and resurfacing of the driveway for Fire Station #6, located in McCulloch Park near the southwest corner of MLK Boulevard and Centennial Avenue. I would ask that the Board consider issuing both a Notice of Award and Notice to Proceed for Muncie Paving. This will be completed yet this year and paid through the Fire Department Improvement Account. President Gregory entertained a motion. Ted Baker moved to accept quote from Muncie Paving. Linda Gregory provided the second. Motion passed by voice vote.

- 9. Open Quotes for Bridges Community Services – Restroom:** Only one quote was opened from Pridemark Construction for \$68,720.00 Gretchen Cheesman requested the board to table quote for review. President Gregory entertained a motion. Ted Baker moved to table bid. Linda Gregory provided the second. Motion passed by voice vote.

- 10. Open Quotes for Residential Rehabilitation Bid for 407 W. 8<sup>th</sup> Street:** Only one quote was opened from Pridemark Construction for \$53,820.00 Gretchen Cheesman requested the board to table quote for review. President Gregory entertained a motion. Ted Baker moved to table bid. Linda Gregory provided the second. Motion passed by voice vote.

- 11. Open Bids for Roofing Repair Blood-N-Fire Inside Out Building on Madison Street:** The following bids were opened from.

- A & S Roofing \$152,600.00
- Foster Contracting \$117,000.00
- Pridemark Const. \$102,864.00
- McGuff Roofing \$213,875.00

Gretchen Cheesman requested the board to table bid for review. President Gregory entertained a motion. Ted Baker moved to table bid. Linda Gregory provided the second. Motion passed by voice vote.

- 12. Open Bids for Roofing Repair Boys & Girls Club on Madison Street:** The following bids were opened from.

- A & S Roofing \$138,000.00
- Foster Contracting \$ 70,000.00
- McGuff Roofing \$115,635.00

Gretchen Cheesman requested the board to table bid for review. President Gregory entertained a motion. Ted Baker moved to table bid. Linda Gregory provided the second. Motion passed by voice vote.

- 13. Jeff Robinson City Council District #2:** What you have before you is a Conflict of Interest Disclosure by Employer is Shafer Leadership Academy and we have recently come to agreement with the City of Muncie for "Ethics Training" for city employees. The City of Muncie has also renewed their membership to our organization for Leadership Development throughout the year of 2021. Dan Gibson, City Attorney for City Council suggested that the Board of Public Works & Safety should approve Conflict of Interest Disclosure. President Gregory entertained a motion. Ted Baker moved to accept Conflict of Interest Disclosure for Jeff Robinson. Linda Gregory provided the second. Motion passed by voice vote.

- 14. Jerry Wise:** Jerry apologies to the City of Muncie for what I said at the last meeting and me also with Muncie and the current administration.

**15. Adjournment:** There being no further business President Gregory adjourned meeting at 9:21 a.m.

We will meet next Wednesday, November 18, 2020.

**Board of Public Works and Safety**

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**Linda Gregory, President**

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**Ted Baker, Secretary**

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**Linda Hayes, Recording Secretary**