

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of the November 25, 2020 Meeting
5. Register of Claims
6. Bridges Community Services - Restroom
7. Residential Rehabilitation for 407 W. 8th Street
8. Residential Rehabilitation for 607 W. Charles Street
9. Senior Citizens Center - Restroom
10. Jerry Wise 326 W. Charles Street
11. Mayor Dan Ridenour
12. Wheeling Avenue Project
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
December 2, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Ted Baker, Absent - Lola Mauer
4. **Board of Works Minutes for November 25, 2020:** President Gregory amended the minutes from the November 25, 2020 on Item #7 (Add) **President Gregory said** Recording Secretary, Linda Hayes has given us a meeting schedule for 2021 that we need to approve. Ted Baker moved to amend minutes from the November 25, 2020 meeting as discussed. Linda Gregory provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller reported he wanted to bring a few things to the Board's attention on **page #13** Motor Vehicle Highway, Paint & Sign Material for Versatile Metal Works LLC \$8,418.63 sign for Prairie Creek, following that under Signal Equipment to Carrier & Gable Inc. \$14,491.00 for signal replacement cabinet and controller. **Page #14** Motor Vehicle Highway under Wheel Tax Projects to My Tree Son's for \$11,460.00 for the Riverside Trail Project.

Ted Baker on behalf of Lola Mauer who was unable to attend but she did send some questions, on **Page #1** Finance Division under Office Supplies to Thomas Business Centers three lines items using the same invoice number 382657 why solicit us for three different charges for the same invoice number. Craig Wright indicated he would follow up on that and report next week. **Page #4** Animal Shelter under Institutional & Medical to Standard Fertilizer Company \$300.00 and Covetous \$1,267.82 Craig reported that these are medical supplies for the Animal Shelter. **Page #13** Motor Vehicle Highway under Repair & Maintenance to Napa Ridge under description just reads account number. Craig Wright is finishing letter with examples to each department and will be emailing those today to be more descriptive.

Ted Baker asked Craig a question on **Page #3** City Court under Computer & Printer to CDW Government Inc. for \$8,724.20 Craig Wright informed the Board that was the purchase of five lab tops.

Linda Gregory asked Craig a question on **Page #12** Park Grant other services & charges two individuals for \$85.60 each, again, all it says is Muncie Park and apparently, it did not fall under deposit refunds. Craig Wright indicated that is what they were for, reimbursement for cabin rentals.

President Gregory entertained a motion. Ted Baker moved to accept **258 records** for a total amount of **\$522,911.28** as presented. Linda Gregory provided the second. Motion passed by voice vote.

6. **Bridges Community Services - Restroom:** Brad King, Planner with Community Development Office we are in the process of deciding what to do and request this item remain on the table for one more week.
7. **Residential Rehabilitation for 407 W. 8th Street:** Brad King, Planner with Community Development Office we are in the process of deciding what to do and request this item remain on the table for one more week.

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8. **Residential Rehabilitation for 607 W. Charles Street:** Brad King, Planner with Community Development Office we are in the process of deciding what to do and request this item remain on the table for one more week.
9. **Senior Citizens Center – Restroom:** Brad King, Planner for Community Development Office you have a contract in front of you for Sater Electric in the amount of \$26,043.00 for two public restroom renovations at the Senior Citizens Center. They have vestibules that are not accessible for walkers or wheel chairs. President Gregory entertained a motion. Ted Baker moved to accept quote and alternate #1 from Sater Electric as recommended by Brad King. Linda Gregory provided the second. Motion passed by voice vote.
10. **Jerry Wise 326 W. Charles Street:** Suggested that the public should have access to the check register and a couple copies should be available for the meeting to be more transparent. President Gregory requested that the City Controller post on the Web site the moment you send it to us on Monday or Tuesday and is no need for printed copies because of number of pages and the cost ink/toner.
11. **Mayor Dan Ridenour** came forward and mentioned he believes that the check register is available on the web site after you the board approves the claims. Because when I was on City Council I looked at it every week, the report is labeled as Payment of Claims.
12. **Wheeling Avenue Project:** President Gregory wanted to thank the City of Muncie for completing the Wheeling Avenue Widening Project from someone who traveled that road every week to attend this meeting. I appreciate the effort that went into it, it looks nice and is very comfortable driving. While there was a little bit of hassle driving through the summer months while construction was going on, it was minimal in the end. Thank you very much for doing a good job and I am glad it is completed.
13. **Adjournment:** There being no further business President Gregory adjourned meeting adjourned at 9:15 a.m.

We will meet next Wednesday, December 9, 2020.

Board of Public Works and Safety



Linda Gregory, President



Lola Mauer, Vice-President

Ted Baker, Secretary



Linda Hayes, Recording Secretary