

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of the January 6, 2021 Meeting
5. Register of Claims
6. Bridges Community Services - Restroom
7. Residential Rehabilitation for 407 W. 8<sup>th</sup> Street
8. Residential Rehabilitation for 607 W. Charles Street
9. Street Closure Application from Indiana & Michigan Power
10. Jerry Wise 326 W. Charles
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**January 13, 2021 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Lola Mauer, and Ted Baker
4. **Board of Works Minutes for January 6, 2021:** President Gregory entertained a motion. Ted Baker moved to approve minutes from the January 6, 2021 meeting as printed. Lola Mauer provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller responded to question last week on the reimbursement to the Police Department in the amount of \$3,744.75 this is paid out of grants such as OPO and DUI program and it is distributed out to the different departments for the use of that. This week's claims Craig reported on Page #7 thru Page #9 Muncie Police Department DIF Expense in the amount of \$7,544.47 this part of shop with cops program to purchase items on line because of COVID-19 restrictions as to why all the Star/Cardmember Credit Card Charges.

Ted Baker asked a question on Page #7 under Police Department Other Insurance claims to Beasley & Gilkison LLP and DeFur Voran LLP Legal Services Rendered with individual names are these lawsuits. Craig replied yes they are. Another question fourth from the last page EDIT Fund Board of Works Clark Quinn Moses Scott & Graham Sustainable Muncie -ATC Matters for \$440.00 what is ATC. Craig Wright indicated he find out and report next week.

Lola Mauer I have a question on Page #17 Street Department Local Road & Streets Other Services & Charges to Rundell Ernstberger Associated in the amount of \$13,916.00 Brian Stephens-Hotopp, City Engineer stated that they are the designer for the Muncie Arts & Cultural Trail this is a reimbursable expense that we will get back from INDOT for 80%.

Linda Gregory commented that she feels like this the Board of Works version of Whack a Mole where we have some descriptive areas and some that just show the name of the department head, just a minor complaint. Other than that, these are mostly utilities and insurances I found nothing questionable or outstanding.

Jerry Wise 326 W. Charles Street - I agree with Linda Gregory on the Whack A Mole and I have not received the year to date report we talked about the budget not being posted on the web site for 2021. Health Insurance for \$43,400.00 is this quarterly or monthly. Craig will get with Health Insurance and report back. Fourth to the last page EDIT Fund, Board of Works Muncie Redevelopment Commission Reimb 2019 B Bond - Semi Annual Bond Payment \$112,500.00 and Semi Annual Bond Payment \$50,000.00 Next to the last page, Postage Pitney Bowes Postage by phone Reimb - postage used from departments 20/2020 shows a negative budget. Crain Wright reported that the Controller's Office has a metered postage machine and it is set up per department and that has to be taken out of each department and distributed appropriated throughout.

President Gregory entertained a motion to approve. Ted Baker moved to approve Board of Works claims as printed **156 Records** for a total amount of **\$649,619.02**. Lola Mauer provided the second. Motion passed by voice vote.

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

- 6. **Bridges Community Services – Restroom:** No one from Community Development attended meeting this item will remain on the table for one more week.
- 7. **Residential Rehabilitation for 407 W. 8<sup>th</sup> Street:** No one from Community Development attended meeting this item remain on the table for one more week.
- 8. **Residential Rehabilitation for 607 W. Charles Street:** No one from Community Development attended meeting this item remain on the table for one more week.
- 9. **Street Closure Application from Indiana & Michigan Power:** Brian Stephens-Hotopp, City Engineer presented street closure for Charles Street between Franklin & High for Friday, January 15, 2021 to Saturday, January 16, 2021 they will be staging equipment to pull out old service cable to the Ivy Tech Building. Signatures of approval from Nathan Sloan, Muncie Chief of Police, David Miller, Muncie Fire Chief and Rhonda R. Clark, BSU Campus Police Chief and Maintenance of Traffic Plan. President Gregory entertained a motion. Lola Mauer moved to approve street closure as presented and discussed. Ted Baker provided the second. Motion passed by voice vote.
- 10. **Jerry Wise 326 W. Charles:** Beginning the year 2020, the City’s account was a negative \$3.3 million. This is including the negative \$1.9 million dollars in our local road and streets. We get a monthly installment from the state for the local roads and streets that we have caught up and are no longer paying back. Brian, our City Engineer and his team did a great job in 2020 working with the Mayor’s office and the Controller’s office to eliminate those deficits. As of the end of January 2021, all the City’s finances are positive with \$26K.
- 11. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:14 a.m.

We will meet next Wednesday, January 20, 2021.

**Board of Public Works and Safety**

  
\_\_\_\_\_

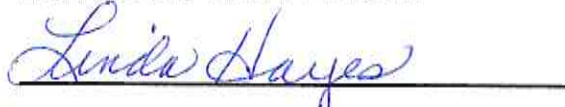
**Linda Gregory, President**

  
\_\_\_\_\_

**Ted Baker, Secretary**

  
\_\_\_\_\_

**Lola Mauer, Vice-President**

  
\_\_\_\_\_

**Linda Hayes, Recording Secretary**