

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of the January 27, 2021 Meeting
5. Register of Claims
6. Open Bids for Halteman Pool Demolition
7. Amendment to the Lead Hazard Reduction Program Sub-Recipient Contract 2020-CBDG-RR-001
8. Lead Hazard Reduction Demonstration Grant Program Agreement, Agreement No. LD-018-005 Amendment #1
9. Granting right-of-way to Indiana Department of Transportation for City owned properties along SR 32 Parcel 26
10. Granting right-of-way to Indiana Department of Transportation for City owned properties along SR 32 Parcel 41
11. City of Muncie Vending Contract
12. Kristopher Bilbrey
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
February 3, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:01 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Lola Mauer, and Ted Baker
4. **Board of Works Minutes for January 27, 2021:** President Gregory entertained a motion. Ted Baker moved to approve minutes from the January 27, 2021 meeting as printed. Lola Mauer provided the second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller responded I would like to bring to your attention on **Page #2** we have a claim for **CS Kern \$33,223.00** Annual Email Hosting. Page #15 we have a claim for **Northwest Bank \$35,379.44** payment for new Snow Plow Trucks. Last item is on **Page #10** Public Safety Improvements **Weston's Appliance \$648.00**

Ted Baker reported seeing some old invoices creeping in again from 2020. Ted asked about a claim on Page #13 to Indiana & Michigan Power dated 1/26/20 could that be the wrong invoice date. City Controller, Craig Wright will follow up on that but it could possibly just be a typo.

Lola Mauer asked about a claim on **Page #18** Hardest Hit Fund **Muncie Land Bank** for **\$2,815.00** and **\$42,173.44** for vacant property mowing.

Jerry Wise 326 W. Charles Street on **Page #18 Humana \$8,333.33** for Police & Fire Departments Pension Plan. City Controller replied yes that is correct.

President Gregory entertained a motion to approve. Lola Mauer moved to approve Board of Works claims as printed **327 Records** for a total amount of **\$558,538.95**. Ted Baker provided the second. Motion passed by voice vote.

6. **Open Bids for Halteman Pool Demolition:** The following bids was opened from:

Shroyer Bros Inc. 8001 E. McGalliard Rd. Muncie, IN 47303	\$ 27,900.00
All American Express Solutions 5101 Decatur Blvd Ste W. Indianapolis, IN 46217	\$ 91,000.00
Advanced Demolition Services 651 Twp. Rd 102 McComb, OH 45858	\$ 93,800.00
Blue River Environmental & Restoration Inc. 5152 E. 65 th Indianapolis, IN 46220	\$205,117.00
Del. Co. Home Builders, Inc. 2411 N. Broadway Avenue Muncie, IN 47303	\$121,971.10

Brad King, Community Development Office requested the board to take bids under advisement to review for accuracy. President Gregory entertained a motion. Ted

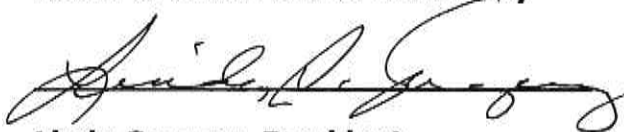
BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

Baker moved to take demolition bids for Halteman Pool under advisement. Lola Mauer provided the second. Motion passed by voice vote.

7. **Amendment to the Lead Hazard Reduction Program Sub-Recipient Contract 2020-CBDG-RR-001:** Brad King, Community Development Office reported back towards the end of 2019 the city entered into Contract for Lead Hazard Reduction and thanks to Covid-19 that was put on hold for a while. This contract was scheduled to end as of January 2021 and we are asking to extend their contract until August 31, 2021. Linda Gregory entertained a motion. Ted Baker moved to approve contract extension as presented. Lola Mauer provided the second. Motion passed by voice vote.
8. **Lead Hazard Reduction Demonstration Grant Program Agreement, Agreement No. LD-018-005 Amendment #1:** Brad King, Community Development Office reported that the last contract was with the Sub-recipient and this one is with ICDA date change to August 31, 2021. President Gregory entertained a motion. Lola Mauer moved to approve contract extension. Ted Baker provided the second. Motion passed by voice vote.
9. **Granting right-of-way to Indiana Department of Transportation for City owned properties along SR 32:** Brian Stephens-Hotopp, City Engineer reported to the Board that INDOT is working on some Sidewalk and Street Resurfacing Project in 2023 and they doing land acquisitions right now. Parcel 26 there are two sections of land on the SW Corner of Jackson Street and Kilgore Avenue the purchase amount from INDOT is \$4,050.00 payable to the City of Muncie. President Gregory entertained a motion. Lola Mauer moved to approve land acquisition as presented. Ted Baker provided the second. Motion passed by voice vote.
10. **Granting right-of-way to Indiana Department of Transportation for City owned properties along SR 32:** Brian Stephens-Hotopp, City Engineer reported to the Board that INDOT is working on some Sidewalk and Street Resurfacing Project in the year of 2023 and they doing land acquisitions right now. Parcel 41 has four locations at the SE corner of Jackson St. & High, NW Corner of Jackson & Mulberry, SE Corner of Jackson & Elm and the SW Corner of Main & Madison. At the Main & Madison Street location there is some irrigation that is in place for the landscaping so there was money added to the offer from INDOT for the cost of the irrigation repair \$4,000.00 payable to the City of Muncie. Ted Baker moved to approve land acquisition as presented. Lola Mauer provided the second. Motion passed by voice vote.
11. **City of Muncie Vending Contract:** Rich Ivy, Deputy Mayor presented FFSA Contract or otherwise known as Division of Disability and Rehabilitative Services for the maintained for the vending machines throughout the City and the Muncie Sanitary District. No cost to either party's contract dated October 1, 2020 and will remain in effect until September 1, 2024. President Gregory entertained a motion. Ted Baker moved to enter into Vending Contract as presented. Lola Mauer provided the second. Motion passed by voice vote.
12. **Kristopher Bilbrey:** Came forward in reference a question he had back in December of 2020 on a charge card purchase in the name of Brian Stephens-Hotopp in the amount of \$420.00 and asked the board if they check on those charge card payments and the reason for the use of charge card. Brian Stephens-Hotopp explained that our guys went to Canton, Ohio to pick up new snow plow trucks, so they used my charge card to purchase diesel fuel for the trucks to come back home to Muncie.
13. **Adjournment:** There being no further business President Gregory adjourned meeting at 9:23 a.m.

We will meet next Wednesday, February 10, 2021.

Board of Public Works and Safety



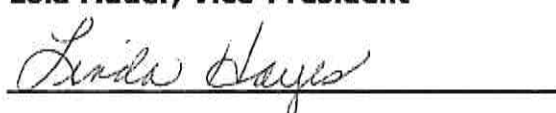
Linda Gregory, President



Ted Baker, Secretary



Lola Mauer, Vice-President



Linda Hayes, Recording Secretary