

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the September 22, 2021
5. Register of Claims
6. Open Quotes for Concrete Road Repairs and Sidewalk Repairs
7. Noise Exemption Authorization from Phi Gamma Delta
8. Resolution 2021-05 authorizing the Transfer of Real Property for 507 E. Willard received from the County to the Muncie Land Bank
9. Partnership Agreement between the Muncie Downtown Development and the City of Muncie by and through its Mayor
10. Grant, License and Purchase Agreement by and between Delaware Advancement Corporation and the Muncie Redevelopment Commission
11. Local Impact Analytics Service Agreement
12. Street Closure Application from Stephanie Dodds, Ball State University
13. Demolition Change Orders
14. FYI from Donnie Wright, Dept. of Public Works
15. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
September 29, 2021 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer – Ted Baker
4. **Approval of the Minutes for the September 22, 2021:** President Gregory entertained a motion to approve. Lola Mauer moved to approve minutes from the September 22, 2021 meeting as printed. Ted Baker provided second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page #8 \$20,097.56 Superfleet Mastercard** Police fuel charges 8/13/21 to 9/13/21 **Page 13 \$15,000 Walker Motors** 2013 Chevrolet Reg. Cab, 2013 Chevrolet Crew Cab (upgrade with 2007 trade in's). **Page #13 \$40,140 Tim Lally Chevrolet** 2021 Chevrolet 3500 **Page #16 \$37,555.83 Humana Insurance** Fire Pension Fund **Page #16 \$39,379.24 Humana Insurance** Police Pension Fund **EFT's \$86,752.74, \$99,768.77, \$122,632.35, \$388,333.04 IU Health Plans. EFT \$51,949.34 Delta Dental. EFT's \$51,449.70 Alternative Service Concepts** (lawsuits).

President Gregory entertained motion to approve this week's claims. Lola Mauer made motion to approve register of claims **253 Records** for a total amount of **\$1,149,557.66** as presented. Ted Baker provided the second. Motion passed by voice vote.

6. **Open Quotes for Concrete Road Repairs and Sidewalk Repairs:** The following quotes were opened from:

Gibbs Construction 9666 W. 400 South Redkey, IN 47373	J. G. Case Construction 171 E. Streeter Ave. Muncie, IN 47303
\$63,332.00	\$77,191.00
Option 1 \$13,536.00	Option 1 \$53,324.00

Donnie Wright requested the board to take quotes under advisement for review and recommendation next week. President Gregory entertained a motion. Ted Baker moved to take quotes under advisement as recommended. Lola Mauer provided the second. Motion passed by voice vote.

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- 7. **Noise Exemption Authorization from Phi Gamma Delta:** Representative of Phi Gamma Delta came forward to present their noise exemption at 900 W. Riverside Avenue on Saturday, October 2, 2021 from 9:00 p.m. to 2:00 a.m. for a celebration of service fundraising & philanthropy. DJ will be playing music and announcements. President Gregory asked if alcohol is allowed, no it is not. President Gregory entertained a motion to approve. Lola Mauer moved to approve noise exemption as presented. Ted Baker provided the second. Motion passed by voice vote.
- 8. **Resolution 2021-05 authorizing the Transfer of Real Property for 507 E. Willard received from the County to the Muncie Land Bank:** Zane Bishop, Community Development Office presented resolution of the City of Muncie Board of Public Works and Safety authorizing the transfer of real property. Acquired from the Delaware County Commissioners via the tax-foreclosure process and consists of vacant ground. The City itself has no present or future need or use for the Real Estate; and Muncie Land Bank, Inc. is an Indiana nonprofit corporation exempt from federal taxation as a charitable organization. Under Internal Revenue Code 501 C (3); and MLB is willing to accept conveyance of title to the real estate for the purpose of seeking to redevelop the same. Whately Neighborhood Association group raises funds. President Gregory entertained a motion. Lola Mauer moved to approve transfer of real property for 507 W. Willard received from County to the Muncie Land Bank. Ted Baker provided the second. Motion passed by voice vote.
- 9. **Partnership Agreement between the Muncie Downtown Development and the City of Muncie by and through its Mayor:** Mayor Ridenour came forward and reported we going to extend our working agreement with Muncie Downtown Development and this will take effect January 1st, 2022 and ending on the 31st of December 2023. \$60,000 due on January 1, 2022, June 30, 2022, January 1, 2023 and June 30, 2023. President Gregory entertained a motion. Lola Mauer moved to approve agreement with Muncie Downtown Development. Ted Baker provided the second. Motion passed by voice vote.
- 10. **Grant, License and Purchase Agreement by and between Delaware Advancement Corporation and the Muncie Redevelopment Commission:** Mayor Ridenour commented just to make it public and DAC wants to make sure that if we do not find a suitable third party to take over the property (the former justice center) it would revert to the MRC. President Gregory entertained a motion. Ted Baker moved to approve agreement. Lola Mauer provided the second. Motion passed by voice vote.
- 11. **Local Impact Analytics Service Agreement:** Richard Ivy, Deputy Mayor came forward to present Local Impact Analytics Service Agreement to provide Grant Writing Services Scope of Work for this work assignment or phase. **Exhibit A** Local Impact Analytics shall prepare the necessary application to the U.S. Department of Transportation for project funding assistance pursuant to criteria established in the Notices of Funding Opportunity (NOFO) for the Consolidated Rail Infrastructure and Safety Improvements Grant (CRISI), and any other available funding opportunity that the project qualifies for; at the discretion of the client. **Exhibit B** Proposed Fee Structure for Grant Writing Services the cost for an initial grant application (including all services contained in Exhibit A) shall be \$20,000. The cost for submitting the initial project for subsequent grant programs shall be \$7,500. Contingent upon reasonably similar application criteria for subsequent submissions. The cost for submitting the initial project for subsequent submissions includes updating all tasks in Exhibit A to meet the criteria of each individual Grant Program's requirements as required for submission. President Gregory asked if would be funded through EDIT. Richard Ivy responded no. Funded through all impacted departments initially by Muncie Parks Department, Muncie Sanitary District and Muncie Police and Muncie Fire Departments. President Gregory entertained a motion. Lola Mauer moved to approve Local Impact Analytics Service Agreement as presented. Ted Baker provided the second. Motion passed by voice vote.
- 12. **Street Closure Application from Stephanie Dodds, Ball State University:** Stephanie came forward to request approval to close the southbound lane of McKinley Avenue between Petty Rd. and Riverside Ave. on Saturday, October 9, 2021 at 7:00 a.m. until 7:00 p.m. Sunday, October 10, 2021 to repair of underground electrical cable. Signatures of Approval from Melissa Pease, Deputy Chief of Police, David Miller, Muncie Fire Chief, Rhonda Clark, BSU Campus Police Department. President Gregory entertained a motion to approve. Lola Mauer moved to approve street closure as presented. Ted Baker provided the second. Motion passed by voice vote.

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- 13. Demolition Change Orders:** Brad King, Community Development Office explained at BP2 Construction was awarded four demolition contracts on April 28, 2021 they went past the contracted disposal amount we are requesting change orders and reduction of their contract per the cost of excess disposal.

2235 E. 14th Street original bid amount \$4,124.72 yard waste generated over bid amount of 107 which is a negative net change (\$596.61) making revised contract amount \$3,528.11

1701 E. 16th Street original bid amount \$7,777.86 yard waste generated over bid amount of 127 which is a negative net change (\$773.55) making revised contract amount \$7,004.31

906 W. 18th Street Original bid amount \$4,141.38 yard waste generated over bid amount of 49 which is a negative net change (\$361.24) making revised contract amount \$3,780.14

4324 S. Madison Street Original bid amount \$3,524.15 yard waste generated over bid amount of 13.32 which is a negative net change (\$63.51) making revised contract amount \$3,460.64

President Gregory entertained a motion. Ted Baker moved to approve all demolition change orders as presented. Lola Mauer provided the second. Motion passed by voice vote.

- 14. FYI from Donnie Wright, Dept. of Public Works:** Donnie reported that in Friday's newspaper on October 1 and 8th. We have placed a Notice to Bidders to purchase three (3) 2021 or newer salt truck chassis and then we will put our dump bids on the chassis. Open bids on October 20, 2021.
- 15. Adjournment:** There being no further business President Gregory adjourned meeting at 9:17 a.m.

We will meet next Wednesday, October 8, 2021

Board of Public Works and Safety


Linda Gregory, President


Ted Baker, Secretary


Lola Mauer, Vice-President


Linda Hayes, Recording Secretary