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BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the October 20, 2021
5. Register of Claims
6. Sub-Recipient Agreement – First Amendment Home Investment Partnerships Program PY 2018 PathStone Corporation Down-Payment Assistance and/or Closing Cost-Assistance
7. Sub-Recipient Agreement – Third Amendment Home Investment Partnerships Program PY 2019 PathStone Corporation Down-Payment Assistance and/or Closing Cost-Assistance
8. City of Muncie Community Development Home Investment Partnerships Program Acquisition Agreement Creekside II Multi-Family Apartments
9. Economic Development Agreement is made and entered into as of this 19<sup>th</sup> day of October, 2021 by and among the City of Muncie, Indiana, Delaware Advancement Corporation, an Indiana nonprofit corporation and Justice Parking and Condominiums LLC
10. Board of Public Works & Safety Meeting Schedule for Year 2022
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**October 27, 2021 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:04 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer – Ted Baker
4. **Approval of the Minutes for the October 20, 2021:** President Gregory entertained a motion to approve. Lola Mauer moved to approve minutes from the October 20, 2021 meeting as printed. Ted Baker provided second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller commented there is a few claims I would like to bring to your attention. **Page # 10 \$21,072.32** Superfleet Mastercard Police Monthly fuel charge. **Page #10 \$198,000** ARP \$1,000 for first responders. **Page #10 \$30,000** Holiday Inn Express ARP funds. **Page #18 \$37,886.39** Humana Insurance Fire Medical premiums. Page #18 \$39,379.24 Humana Insurance Police Medicare premiums. **Page #19 \$23,873.18** Reed's Plumbing Prairie Creek shower well and water heater repairs. **Electric Funds Transfer \$107,269.27 - \$158,347.30** IU Health Plans. \$114,670.36 Alternative Service Concepts WC/GL Claims. President Gregory asked if there is any questions. Ted Baker noticed there were some older invoices that you cannot control. Linda Gregory noticed on page #4 under Board of Works there is a health insurance claim and I request that you look into that because I feel it should be charged to Community Development Funds rather than General Funds. President Gregory entertained motion to approve this week's claims. Ted Baker made motion to approve register of claims **320 Records** for a total amount of **\$1,712,369.65** as presented. Lola Mauer provided the second. Motion passed by voice vote.
6. **Sub-Recipient Agreement – First Amendment Home Investment Partnerships Program PY 2018 PathStone** Corporation Down-Payment Assistance and/or Closing Cost-Assistance: Zane Bishop, Community Development Planner. Amendment to Contract amount Twenty seven thousand, five hundred dollars and 00/100 (\$27,500.00) to \$29,495.96 to be dispersed in increments not to exceed \$5,000 per request. President Gregory entertained a motion. Ted Baker moved to approve first amendment to the Sub-Recipient Agreement to the Home Investment Partnerships Program PY 2018 with PathStone. Lola Mauer provided the second. Motion passed by voice vote.
7. **Sub-Recipient Agreement – Third Amendment Home Investment Partnerships Program PY 2019 PathStone Corporation Down-Payment Assistance and/or Closing Cost-Assistance:** Zane Bishop, Community Development Planner. Amendment to contract. The maximum amount of the Grant shall be \$25,000.00 to \$31,381.42. President Gregory entertained a motion. Ted Baker moved to approve third amendment to the Sub-Recipient Agreement to the Home Investment Partnerships Program PY 2019 with PathStone. Lola Mauer provided the second. Motion passed by voice vote.

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- 8. City of Muncie Community Development Home Investment Partnerships Program Acquisition Agreement Creekside II Multi-Family Apartments:** Zane Bishop, Community Development Planner. Creekside II at Elgin & McGalliard was development partially funded through the Home program. It is a 52 unit apartment building complex 10 of those are home assisted and the rest of the funding came through State and the low-income housing tax credit program. The developer and owner of that project are looking to sell it and per requirements through HUD to kind of underwrite the new owner under this instance the affordability period for the Home funds only last through the beginning of December. So we are just making sure that the new owner has the capacity and the funds to keep it affordable through or program for less than two months. President Gregory asked the name of the new owner. Zane responded University Park Residential LLC. President Gregory entertained a motion. Ted Baker moved to approve Acquisition Agreement as presented. Lola Mauer provided the second. Motion passed by voice vote.
- 9. Economic Development Agreement is made and entered into as of this 19<sup>th</sup> day of October 2021 by and among the City of Muncie, Indiana, Delaware Advancement Corporation, an Indiana nonprofit corporation and Justice Parking and Condominiums LLC:** Mayor Dan Ridenour came forward and reported he does not think there is any action that you need to do on this. I just wanted to bring this to a public forum; we still have not closed on transferring the property. When County there was an old mortgage gave the property to the City, they have confirmed and given proof that it was taken off but we are still waiting on the lender to release that lien before we technically close.
- 10. Board of Public Works & Safety Meeting Schedule for Year 2022:** President Gregory looked over schedule and found no holidays that fall on Wednesday for year 2022. President Gregory entertained a motion to approve the schedule. Lola Mauer moved to approve the 2022 meeting schedule as presented. Ted Baker provided the second. Motion passed by voice vote.
- 11. Adjournment:** There being no further business President Gregory adjourned meeting at 9:17 a.m.


**We will meet next Wednesday, November 3, 2021**

**Board of Public Works and Safety**

  
Linda Gregory, President

  
Ted Baker, Secretary

  
Lola Mauer, Vice-President

  
Linda Hayes, Recording Secretary