

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the April 13th, 2021
5. Register of Claims
6. Street Closure Application for Bowen Engineering Group 8th & Meeker intersection
7. Authorization for Temporary Construction Easement for our Muncie Arts & Cultural Trail
8. Open Lease Bid
9. Muncie Fire Department Street Collections for 2022
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
April 20th, 2022 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory – Lola Mauer – Ted Baker
4. **Approval of the Minutes for the April 13, 2022:** President Gregory entertained a motion to approve. Ted Baker moved to approve minutes from the April 13, 2022 meeting as printed. Lola Mauer provided second. Motion passed by voice vote.
5. **Register of Claims:** Craig Wright, City Controller, commented there is a few claims I would like to bring to your attention.
 - ✓ **Page #1 \$8,333.33 Beasley & Gilkison** retainer fee
 - ✓ **Page #2 \$7,053.40 Delaware County Treasurer** Ditch Assessment and Storm Water Fees.
 - ✓ **Page #9 American Structurepoint** Street Dept. construction inspection services for Prairie Creek Campground sanitary and water.
 - ✓ **Page #9 \$20,149.50 Calibre Engineering** Street Dept.
 - ✓ **Page #11 \$25,000 Muncie Innovation Connector** EDIT second qtr. support.
 - ✓ **Page #11 \$19,670 JA Shroyer** EDIT 2067 S. Hoyt Ave. demolition
 - ✓ **Page #11 \$15,000 ECI-SBDC** EDIT economic development East Central Indiana Small Business Development Center.
 - ✓ **Page #11 \$30,000 x 2 Community Enhancement Project** EDIT 2 payments Rainbow Garden Canan Commons Project.
 - ✓ **Page #12 \$36,395 All American Fence Co.** CDBG Bridges Homelsss Tiny Homes fencing.
 - ✓ **EFT \$88,681.64 IU Health Plans**
 - ✓ **EFT \$197,681.70 IU Health Plans**

President Gregory asked if there were any questions or comments. Ted Baker just wanted to mention that he works for the innovation Connector and this was the Mayor's initiative on his own the \$25,000 dollars is much appreciated but it was his response for his EDIT funds. Lola Mauer does not have any questions. President Gregory asked about a claim on page #10 for per diems do you know what they are for. Craig mentioned he did look through the per diems, which is for training, seminars, and food for the week. President Gregory entertained a motion. Lola Mauer made motion to approve register of claims **199 Records** for a total amount of **\$618,260.79** as presented. Ted Baker provided the second. Motion passed by voice vote.


6. **Street Closure Application for Bowen Engineering Group for E. 8th & Meeker Avenue intersection:** Lance Summers came forward to present their street closure for Monday, April 25, 2022 and the end date of May 6, 2022. Emergency manhole repair in the middle of the intersection. Signatures of approval from Nathan Sloan, Muncie Chief of Police, Robert Mead, Muncie Fire Chief. President Gregory entertained a motion. Lola Mauer moved to approve street closing as presented. Ted Baker provided the second. Motion passed by voice vote.

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- 7. Authorization for Temporary Construction Easement for our Muncie Arts & Cultural Trail:** Adam Leach, City Engineer came forward to get the Boards approval to purchase temporary right-of-way for the Muncie Arts and Culture Trail Project in the amount of **\$2,450.00** for part of Lots 9 and 12 in Block 5 of Henry C. Martins Addition. State Parcel Number 18-11-09-307-011.000-03, Known as P2 in the real estate acquisition table. Easement necessary for construction and in compensation for good and valuable improvements likely to be lost or degraded due to construction activity. On the northwest corner of Dicks St. & University Ave. President Gregory entertained a motion. Ted Baker moved to approve the temporary right-of-way purchase. Lola Mauer provided the second. Motion passed by voice vote.
- 8. Open Lease Bid for Prairie Creek:** David Carnes, Attorney with Dennis, Wenger & Abrell, PC 324 W. Jackson St and Victoria Brewer 305 N. Plumb St. Albany, IN came forward while Ted Baker opened the only bid submitted to the City Clerk's Office, from Once Upon a Plate \$31,500 per year (payable monthly installments of \$2,625 per month). Dustin Clark came forward representing Prairie Creek; I would like you to take bid under advisement. Muncie Parks Board would like to review the bid before your next meeting. President Gregory took bid under advisement as recommended.
- 9. Muncie Fire Department IAFF Local 1348 Street Collections for 2022:** Jason Chafin, President of IAFF Local 1348 came forward because of the Covid issue we have not been able to do our street collections for a couple of years. I am here today asking for permission to solicit street collections on May 20, June 10, July 8, July 22, August 12, and September 9. Back up date in case of rainouts: August 19, September 16 and October 7, 2022 from 4:00 p.m. to 6:00 p.m. at the following locations:
- ❖ **E. Jackson St. & S. Madison St.**
 - ❖ **E. Memorial Dr. & S. Hackley St.**
 - ❖ **W. 8th St. & Batavia Ave.**
 - ❖ **E. 18th St. & Macedonia Ave.**
 - ❖ **N. Tillotson Ave. & W. Bethel Ave.**
 - ❖ **N. Walnut St. & E. Centennial Ave.**
- Jason explained that 10% of money collected goes to Local 1348 and the remaining amounts is split up between **Delaware County Special Olympics, Muscular Dystrophy Association** and **Toys for Tots**. President Gregory entertained a motion. Lola Mauer moved to approve street collection dates as presented. Ted Baker provided the second. Motion passed by voice vote.
- 10. Adjournment:** There being no further business President Gregory adjourned meeting at 9:12 a.m.

We will meet next Wednesday, April 27, 2021

Board of Public Works and Safety


Linda Gregory, President

Ted Baker, Secretary


Lola Mauer, Vice-President


Linda Hayes, Recording Secretary